

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE BOARD MEETING OF DIRECTORS

MAY 11, 2023

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:00 p.m. by Chairman Mendes.

DIRECTORS

Nathan Magsig
Juan Mejia
Vince Palomar
Scott Robertson, Vice Chair
Buddy Mendes, Chairman

STAFF AND CONSULTANTS

Veronica Cazares, General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Hilda Cantú Montoy, General Counsel
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Special Board meeting of May 11, 2023, was made by Director Palomar and seconded by Director Robertson and approved by a unanimous voice vote:

AYE: Directors Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT: Directors Magsig, Mejia

ABSTAIN:

Director Magsig arrived at 4:01 p.m.

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

There being no comment from the public, a motion to approve the consent calendar was made by Director Robertson and seconded by Director Magsig and approved by a unanimous voice vote:

AYE: Directors Magsig, Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT: Director Mejia

ABSTAIN:

PUBLIC HEARINGS

- A. Subject: Public Hearing on Capital Improvement Program: The Board will conduct the public hearing, receive staff report and public comments, and will consider adopting Resolution No. 2023-11 which accepts the Capital Improvement Program for Fiscal Year 2023-24.

The CIP is a plan that identifies capital improvement needs and allocates available dollars over a ten-year period. Development of the ten-year CIP includes opportunities for input from the CIP Committee, District department heads, cities, and the Board of Directors to help ensure that the projects meet the District's needs. This was the second presentation to the Board, the first was at the April 19, 2023, Special Meeting. Items that our cities have requested were incorporated in the first presentation. There have been no updates since the last meeting. SKF did not receive any public comment via letter or e-mail protesting the CIP.

There being no comment from the public, a motion to adopt Resolution 2023-11, a Resolution which accepts the Capital Improvement Program for Fiscal Year 2023-24 was made by Director Magsig, and seconded by Director Robertson and approved by a unanimous voice vote:

AYE: Directors Magsig, Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT: Director Mejia

ABSTAIN:

- B. Subject: Public Hearing on FY 2023-24 Budget: The Board will conduct the public hearing, receive staff report and public comments, and will consider adopting Resolution No. 2023-12 which establishes the Budget for Fiscal Year 2023-24

The budget proposes to increase the rates consistent with the last rate study approved by the Board of Directors on July 11, 2019. This will be the 5th year and final rate increase under that study. This was the second presentation to the Board, the first was at the April 19, 2023 Special meeting and there were no changes since then. SKF did not receive any public comment via letter or e-mail protesting the Budget.

There being no comment from the public, a motion to approve Resolution 2023-12, a Resolution establishing the Budget for Fiscal Year 2022-23, was made by Director Palomar, and seconded by Director Robertson, and approved by a unanimous voice vote:

AYE: Directors Magsig, Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT: Director Mejia
ABSTAIN:

NEW BUSINESS

- A. Subject: Woods Family Farms Request to Sublease 20 acres (APN 393-211-04ST) to Luallen Farms

Woods Family Farms requested authorization to sublet APN 393-211-04ST. The reason for the sublet request is that Woods Family Farms would not have funds available to build a new well for a few years. Luallen Farms, Sanger CA is interested in subletting the parcel from Woods Family Farms, with similar farming operations. The continued farming of the District owned parcels benefits the District in that staff hours and equipment are not devoted to maintaining the property. Farming is a beneficial use for this property. The terms of the agreement between the District and Woods Family Farms remain in effect. General Counsel to follow up and substantiate that Sub-lessor is subject to the same terms as the Woods' Family Lease.

There being no comment from the public, a motion to approve the Woods Family Farms' request to sublease 20 acres (APN 393-211-04ST) to Luallen Farms was made by Director Robertson and seconded by Director Palomar, and approved by a unanimous vote:

AYE: Directors Magsig, Palomar, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT: Director Mejia
ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

None

GENERAL MANAGER REPORTS

- A. 2023 CASA 68th Annual Conference will be held on August 9-11, at Manchester Grand Hyatt, San Diego. Directors must notify Alicia Kirk, Executive Assistant to the General Manager, by June 22, 2023, of their intention to attend so reservations can be made.
- B. SKF participated in the Kingsburg Swedish Festival on May 20, 2023. The Vac Con drove through the parade and SKF Employees manned a booth and gave away informational items and everyday household items.

CLOSED SESSION

- A. Conference with Legal Counsel – Anticipated Litigation Potential Initiation of litigation pursuant to Government Code Section 54956.9 (d) (4)
One Case

Closed Session began at 4:13 p.m.

RECONVENNE OPEN SESSION

Open Session began at 4:35. Four Board Members were present. Director Mejia was absent. General Counsel reported that there was no reportable action.

ADJOURNMENT

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned on a motion made by Director Magsig, and seconded by Director Palomar, and approved by a unanimous voice vote at 4:36 p.m.

Respectfully submitted,



Veronica Cazares, General Manager

Approved,



Buddy Mendes, Chairman of
of the Board