

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

REGULAR MEETING OF BOARD OF DIRECTORS

MAY 11, 2023

4:00 P.M.

11301 E. Conejo Avenue, Kingsburg, CA 93631

1. CALL TO ORDER AND ROLL CALL

DIRECTORS

Nathan Magsig
Juan Mejia
Vince Palomar
Scott Robertson, Vice Chair
Buddy Mendes, Chairman

STAFF and CONSULTANTS

Veronica Cazares, General Manager/ Secretary
Alicia Kirk, Executive Assistant to the G.M.
Tricia Miller, Administrative Services/HR Manager
Hilda Cantú Montoy, General Counsel
Craig Perry, Chief Plant Operator
David Bacon, Information Systems Analyst

2. APPROVAL OF AGENDA

Additions, deletions, substitutions, and adoption of agenda

3. PUBLIC FORUM

At this time, any member of the public may address the Board regarding any item not on the agenda, over which the Board has jurisdiction. No action or discussion will be taken on any item not on the agenda, except to briefly respond to statements or questions by the public. Members of the public shall limit their remarks to three minutes.

4. CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of April 19, 2023, Special Board Meeting (*p. 1*)
- B. Warrant List Reports of April 13, 2023, and April 26, 2023 (*p. 5*)
- C. Cash Activity Report of April 30, 2023 (*p. 7*)

5. PUBLIC HEARINGS

A. Subject: Public Hearing on Capital Improvement Program for FY 2023-24

Recommendation: That the Board conduct the public hearing, receive staff report and public comments, and consider adoption of Resolution No. 2023-11 which accepts the Capital Improvement Program for Fiscal Year 2023-24. *(p. 9)*

B. Subject: Public Hearing on FY 2023-24 Budget

Recommendation: That the Board conduct the public hearing, receive staff report and public comments, and consider adoption of Resolution No. 2023-12 which establishes the Budget for Fiscal Year 2023-24 *(p. 11)*

6. NEW BUSINESS

A. Subject: Woods Family Farms Request to Sublease 20 acres (APN 393-211-04ST) to Luallen Farms *(p. 13)*

Recommendation: That the Board approve the request and authorize General Manager to execute a sublease agreement between Woods Family Farms and Luallen subject to approval as to form by General Counsel

7. BOARD MEMBER COMMUNICATION/AGENDA ITEMS

A. Board members may suggest future agenda items or may give reports.

8. GENERAL MANAGER REPORTS

A. 2023 CASA 68th Annual Conference will be held on August 9-11, at Manchester Grand Hyatt, San Diego. Directors must notify Alicia Kirk, Executive Assistant to the General Manager, by June 22, 2023, of their intention to attend so reservations can be made.

B. SKF will be participating in the Kingsburg Swedish Festival on May 20, 2023. We will drive the Vac-Con through the parade and have an informational booth downtown.

9. CLOSED SESSION

A. Conference with Legal Counsel – Anticipated Litigation Potential Initiation of litigation pursuant to Government Code Section 54956.9 (d) (4)
One Case

10. ADJOURNMENT

Motion to Adjourn

Next Regular Meeting: Thursday, June 8, 2023, at 4:00 p.m.

Next Ordinance: 2023-01

Next Resolution: 2023-12

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda will be made available for public inspection at the District Office located at 11301 E. Conejo Ave., Kingsburg, CA 93631 during normal business hours of 8:00 a.m.-4:30 p.m., Mondays through Fridays. Such writings or documents will also be made available on the District website at www.skfcsd.org

ADA COMPLIANCE AND REASONABLE ACCOMMODATIONS POLICY. The District has adopted a Reasonable Accommodations Policy that provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend the Board of Directors meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Board, the Board is happy to assist you. Please contact the District Office at (559)897-6500 Extension 213 so such aids or services can be arranged. Requests may also be made by email to the Executive Assistant to the General Manager at: akirk@skfcsd.org or can be sent by US Mail to: Alicia Kirk, PO BOX 158, Kingsburg, CA 93631. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation; 72 hours in advance is suggested.

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE SPECIAL BOARD MEETING OF DIRECTORS

APRIL 19, 2023

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 3:03 p.m. by Chairman Mendes.

DIRECTORS

Nathan Magsig
Juan Mejia
Vince Palomar
Scott Robertson, Vice Chair
Buddy Mendes, Chairman

STAFF AND CONSULTANTS

Veronica Cazares, General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Hilda Cantú Montoy, General Counsel
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Special Board meeting of April 19, 2023, was made by Director Robertson and seconded by Director Mejia and approved by a unanimous voice vote:

AYE: Directors Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT:

ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

There being no comment from the public, a motion to approve the consent calendar was made by Director Mejia and seconded by Director Robertson and approved by a unanimous voice vote:

AYE: Directors Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT:

ABSTAIN:

Let the record show that Closed Session was moved up to before New Business as one of the Directors needed to leave early.

CLOSED SESSION

- A. Conference with Legal Counsel – Anticipated Litigation Potential Initiation of litigation pursuant to Government Code Section 54956.9 (d) (4)
One Case

Closed Session began at 3:05 p.m.

RECONVENE OPEN SESSION

Open Session began at 3:30 p.m. There was no reportable action.

Vice Chairman Robertson left at 3:30 p.m.

NEW BUSINESS

- A. Subject: First Presentation of The Draft Capital Improvement Program for FY 2023-24 (*p.22*)

Recommendation: That the Board will Review the First Presentation of The Draft Capital Improvement Program for FY 2023-24 and Provide Direction to Staff.

General Manager Cazares presented the draft Capital Improvement Program (CIP) to the Board. The CIP is a plan that identifies capital improvement needs and allocates available dollars over a ten-year period. Development of the ten-year CIP includes opportunities for input from the CIP Committee, District department heads, cities, and the Board of Directors to help ensure that the projects meet the District's needs. It was said that the City of Selma requested items have been incorporated into the current CIP, including projected Equivalent Single-Family Residences (ESFR's). It was clarified that since the Clarkson Sewer Improvement involves SKF's Interceptor line, is it SKF's responsibly to maintain. It was asked if there were any additions that were not on the document from last year, so General Manager Cazares read aloud what those were. It was said that SKF is in its 5th and final rate increase previously adopted by the Board on July 11, 2019. It was asked if the SRF loan debt service for the McCall Line Project was indicated in the CIP. The SRF loan debt service is a line item in table 4 of CIP. General Manager Cazares let the Board know that we are on target to meet the reserve amount in operation and maintenance budget. The Board was given corrected pages for the beginning balances for the Capital Refurbishment & Replacement fund.

- B. Subject: First Presentation of the Draft FY 2023-24 Budget (*p.23*)

Recommendation: That the Board review the Draft Budget for FY2022-23 and Provide Direction to Staff.

General Manager Cazares reviewed the summary pages of the budget.

The budget proposes to increase the rates consistent with the last rate study approved by the Board of Directors on July 11, 2019. This will be the 5th year and final rate increase under that study. The rates will be increased from \$515.95 to \$533.50 per year for Selma, from \$481.95 to \$499.50 per year for Kingsburg and from \$497.95 to \$515.50 per year for Fowler for each equivalent single-family residence (ESFR).

C. Subject: Agreement for Sewer Service Outside District Boundaries for APN 390-020-15 located at 1705 Thompson, Selma, CA. (p.25)

Recommendation: That the Board approve Agreement for Sewer Service Outside District Boundaries with Michele C. Garza for APN 390-020-15 located at 1705 Thompson, Selma, CA subject to LAFCO's written approval and authorize the General Manager to execute the Agreement.

The District has received an application for connection of a single-family residence located at 1705 Thompson, in the City of Selma. The septic tank is failing and is at the end of its useful life. The District may allow outside users to apply and obtain sewer services through the process as outlined in Ordinance 2014-03 and per state law.

There being no comment from the public, a motion to approve General Manager Cazares to execute the agreement for Michele C. Garza for APN 390-020-15 was made by Director Palomar and seconded by Director Mejia and approved by the following voice vote:

AYE: Directors Magsig, Mejia, Palomar, Chairman Mendes

NO:

ABSENT: Vice Chair Robertson

ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

None

GENERAL MANAGER REPORTS

General Manager Cazares let the Board know that a PAC Meeting was held on 3-22-23.

SKF and VROP will meet in late April to discuss this year' partnership.

The Chairman's Barbeque was a success.

ADJOURNMENT

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned on a motion made by Director Mejia, and seconded by Director Palomar, and approved by a unanimous voice vote at 3:54 p.m.

Respectfully submitted,

Veronica Cazares, General Manager

Approved,

Buddy Mendes, Chairman of
of the Board

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT
April 13, 2023
WARRANT LIST**

ALLIED ELECTRIC MOTOR INC.	INFORMATION SYSTEM EXPENSE	19,306.00
AMAZON CAPITAL SERVICES	INFORMATION SYSTEM EXPENSE	184.62
AMERICAN EXPRESS	TRAVEL/TRAINING,OUTREACH,JOB ADS	2,559.04
ARAMARK	UNIFORMS,MATS,MOPS,TOWELS	2,014.05
ARMANDO BLANCAS	RETIREEE HEALTH REIMBURSEMENT	148.68
ARNOLD, STEPHEN	RETIREEE HEALTH REIMBURSEMENT	148.68
BILL'S AUTO OF KINGSBURG, INC.	AUTO MAINTENANCE	71.70
BSK ASSOCIATES	EXTERNAL LAB SERVICES	242.00
CALPERS	RETIREMENT	42,057.33
CDW GOVERNMENT, INC.	INFORMATION SYSTEM EXPENSE	1,349.67
CENTRAL VALLEY CULLIGAN, INC.	DRINKING WATER	192.60
CINTAS CORPORATION NO.2	SAFETY SUPPLIES	170.76
COMCAST	COMMUNICATIONS	109.95
CWEA	MEMBERSHIPS	202.00
DANIEL MURRIETA	OFFICE SUPPLIES	64.05
DAVID MICHEL	RETIREEE HEALTH REIMBURSEMENT	148.68
DKF SOLUTIONS GROUP, LLC	PROF.SERVICES - MED & SAFETY	350.00
FISHER SCIENTIFIC	LABORATORY SUPPLIES	589.62
GARY HELM	RETIREEE HEALTH REIMBURSEMENT	148.68
HOME DEPOT CREDIT SERVICES	BUILDING & GROUNDS, EQUIPMENT MAINT.	689.82
JAIME RUIZ	RETIREEE HEALTH REIMBURSEMENT	148.68
JAMES HORNE	RETIREEE HEALTH REIMBURSEMENT	148.68
JIM OLINGER	RETIREEE HEALTH REIMBURSEMENT	148.68
JIMMY GARCIA	RETIREEE HEALTH REIMBURSEMENT	416.87
LAURA VOSS	TRAINING & CERTIFICATION REIMBURSEMENT	120.00
LUCERO, JULIAN	RETIREEE HEALTH REIMBURSEMENT	148.68
MICHAEL FONG	RETIREEE HEALTH REIMBURSEMENT	269.02
MID VALLEY DISPOSAL	WASTE UTILITIES	912.25
MOORE TWINING ASSOC. INC.	EXTERNAL LAB SERVICES	292.00
NAPA AUTO PARTS	EQUIPMENT MAINTENANCE	115.17
NELSON'S POWER CENTER	MOWING HEAD	44.25
NELSON'S ACE HARDWARE	BUILDING & GROUNDS, EQUIPMENT MAINT.	574.80
NORTH CENTRAL LABS, INC	LABORATORY SUPPLIES	777.35
O'REILLY AUTO PARTS	LUBRICANTS, EQUIPMENT MAINTENANCE	241.79
PBM SUPPLY & MFG. INC	EQUIPMENT MAINTENANCE	532.62
PG&E	ELECTRIC UTILITIES	1,149.71
QUADIENT FINANCE USA, INC.	POSTAGE	500.00
ROBERT CURRIE	RETIREEE HEALTH REIMBURSEMENT	148.68
SALLY RODRIGUEZ	RETIREEE HEALTH REIMBURSEMENT	148.68
SARA J. STAUNTON	RETIREEE HEALTH REIMBURSEMENT	148.68
SELMA, CITY OF	OUTREACH PHARMA KIOSK	1,042.50
SILVAS OIL CO. INC.	FUEL	2,275.96
STEVE JENSEN	RETIREEE HEALTH REIMBURSEMENT	132.25
STREAMLINE	INFORMATION SYSTEM EXPENSE	400.00
THE GAS CO	GAS UTILITIES	623.50
T-MOBILE USA INC.	COMMUNICATIONS, INFORMATION SYSTEMS	976.32
TOSHIBA FINANCIAL SERVICES	COPIER LEASES	676.56
TRANSWESTERN INS ADMIN	DENTAL / VISION INSURANCE	1,585.20
UNWIRED BROADBAND, INC.	COMMUNICATIONS	749.99
VERIZON WIRELESS	COMMUNICATIONS	497.60

MAS 200 Total Checks

\$86,694.40

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

**April 26, 2023
WARRANT LIST**

ALLIED WEED CONTROL	SPECIAL SERVICES - AERIAL & GROUND	9,100.00
ANDERSON & BALLOU INC.	SELMA LATERAL/P/TRAP REPAIRS	32,500.00
APPLIED INDUSTRIAL TECH CA-LLC	EQUIPMENT MAINTENANACE	613.17
ARAMARK	UNIFORMS,MATS,MOPS,TOWELS	670.35
AT&T MOBILITY	COMMUNICATIONS	100.70
AT&T/CALNET 3	COMMUNICATIONS	131.11
BANKS & CO.	EQUIPMENT MAINTENANACE	902.31
BSK ASSOCIATES	EXTERNAL LAB SERVICES	2,790.00
CALIFORNIA DEPARTMENT OF TAX & FEE ADMIN	USE TAX	25.00
CALIFORNIA WATER SERVICE	WATER UTILITIES	39.34
CALPERS HEALTH	HEALTH INSURANCE	39,547.42
CENTRAL VALLEY LOCK & SAFE	MAINT BLDG & GROUNDS, OFFICE EQUIP.	424.76
DAVIS ENGINEERING COMPANY	EQUIPMENT MAINTENANACE	370.00
ELECTRIC MOTOR SHOP, INC.	EQUIPMENT MAINTENANACE	280.65
ERNEST C MENDES	DIRECTOR'S FEE	127.63
FERGUSON WATERWORKS	BLDG & GROUNDS MAINT./EQUIP MAINT.	11,064.52
FISHER SCIENTIFIC	LAB SUPPLIES	459.39
FRESNO COUNTY ASSESSOR	BOOKS & PUBLICATIONS	21.00
GISELA ROSALES	AUTO MAINTENANCE	1,250.00
GOLDEN BELL PRODUCTS INC.	MAINTENANCE - NUISANCE ABATEMENT	29,025.00
GRAINGER	BLDG & GROUNDS MAINTENANCE	852.91
HD SUPPLY INC	BUILDING & GROUNDS MAINTENANCE	2,663.75
HERWIT ENGINEERING	PROF.SERVICES - ENGR & TECH	5,714.00
HOME DEPOT CREDIT SERVICES	BLDG & GROUNDS MAINT./EQUIP MAINT.	597.01
JUAN MEJIA	DIRECTOR'S FEE	127.63
KAMEYA AKEMI COLEMAN	SAFETY FOOTWEAR REIMBURSEMENT	217.95
KINGSBURG, CITY OF	OUTRACH PHARMA KIOSK	173.75
LEON ENVIRONMENTAL SERVICES	ASBESTOS INSPECTION	400.00
MKN	DIST. LIFT STATION REFURB.D-4 18TH	8,382.00
MOORE TWINING ASSOC. INC.	EXTERNAL LAB SERVICES	611.00
MORGAN BROTHERS INC	PEST CONTROL	155.00
N&S TRACTOR	EQUIPMENT MAINTENANACE	461.98
NAPA AUTO PARTS	AUTO & EQUIPMENT MAINTENANCE	589.90
NATHAN MAGSIG	DIRECTOR'S FEE	127.63
NELSON'S ACE HARDWARE	BUILDING & GROUNDS MAINTENANCE	66.13
NORTH AMERICAN BENEFITS CO	LIFE INSURANCE	423.16
O'REILLY AUTO PARTS	AUTO MAINTENANCE	50.11
PAPE KENWORTH	EQUIPMENT MAINTENANACE	1,554.68
PBM SUPPLY & MFG. INC	EQUIPMENT MAINTENANACE	214.64
PG&E	ELECTRIC UTILITIES	8,929.37
PONTON INDUSTIES, INC	EQUIPMENT MAINTENANACE	6,072.51
PROFESSIONAL COMMUNICATIONS NETWORK	COMMUNICATIONS	60.00
SCOTT ROBERTSON	DIRECTOR'S FEE	127.63
SELMA DIST.CHAMBER OF COMMERCE	MEMBERSHIP	350.00
SILVAS OIL CO. INC.	FUEL	2,011.88
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	353.10
TELSTAR INSTRUMENTS, INC.	EQUIPMENT MAINTENANACE	2,932.59
THOMAS & ASSOCIATES	EQUIPMENT MAINTENANACE	1,566.97
TRANSWESTERN INS ADMIN	DENTAL / VISION INSURANCE	2,259.85
VINCE PALOMAR	DIRECTOR'S FEE	127.63

MAS 200 Total Checks

\$177,617.11

SKF COUNTY SANITATION DISTRICT
CASH ACTIVITY REPORT
Month: APRIL
Fiscal Year: 2022-23

Cash Account Description	End of Month Cash Balance as of June 30, 2022	End of Month Cash Balance April 30, 2023
Cash in Treasury: Operations & Maintenance	\$ 3,741,651.06	\$ 6,284,473.84
Cash in Bank: Operations & Maintenance	\$ 26,389.33	\$ 29,827.21
Cash in Bank: Payroll	\$ 203.30	\$ 203.45
Petty Cash	\$ 700.00	\$ 700.00
Total Operations & Maintenance	\$ 3,768,943.69	\$ 6,315,204.50
Cash in County Treasury:Expansion	\$ 4,783,224.81	\$ 5,565,081.41
Cash in County Treasury: R&R	\$ 5,476,484.62	\$ 5,017,398.51
Cash in County Treasury:Selma	\$ 1,997,552.53	\$ 2,286,405.37
Cash in County Treasury: Selma SWRCB Reserve	\$ 263,843.57	\$ 266,289.17
Total Selma	\$ 2,261,396.10	\$ 2,552,694.54
Cash in County Treasury:Kingsburg	\$ 3,131,019.54	\$ 3,393,624.40
Cash in County Treasury:Fowler	\$ 1,670,783.38	\$ 1,907,125.29
Total Cash Balance	\$ 21,091,852.14	\$ 24,751,128.65

SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT
WARRANT LIST & SALARY AND FRINGE BENEFIT EXPENDITURE SUMMARY
FOR THE MONTH ENDED APRIL 30, 2023

SERVICE AND SUPPLIES EXPENDITURES:

WARRANT LIST ENDING	4/13/2023	\$	86,694.40
WARRANT LIST ENDING	4/26/2023	\$	177,617.11
			264,311.51
TOTAL SERVICE AND SUPPLIES EXPENDITURES			\$ 264,311.51

SALARIES, PERS, TAXES, & HEALTH INSURANCE EXPENDITURES

TOTAL SALARIES PERIOD ENDING:

SALARIES	4/9/2023	\$	98,713.36
EMPLOYER CONTRIBUTIONS (PERS)	4/9/2023	\$	9,009.46
EMPLOYER TAXES	4/9/2023	\$	1,296.35
HEALTH INSURANCE	4/9/2023	\$	14,495.31
			\$ 123,514.48

TOTAL SALARIES PERIOD ENDING:

SALARIES	4/23/2023	\$	94,257.87
EMPLOYER CONTRIBUTIONS (PERS)	4/23/2023	\$	8,706.52
EMPLOYER TAXES	4/23/2023	\$	1,233.41
HEALTH INSURANCE	4/23/2023	\$	14,495.31
			\$ 118,693.11

TOTAL SALARIES, PERS, TAXES, & HEALTH INSURANCE EXPENDITURES			\$ 242,207.59
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	GRAND TOTAL	\$	506,519.10
			506,519.10

MEMORANDUM

(May 11, 2023, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Memo Prepared: April 26, 2023

Agenda Item: 5-A
Action: Motion

SUBJECT:

Public Hearing on Capital Improvement Program for FY 2023-24

RECOMMENDATION

That the Board conduct the public hearing, receive staff report and public comments, and consider adoption of Resolution 2023-10 which accepts the Capital Improvement Program for Fiscal Year 2023-24.

EXECUTIVE SUMMARY

Board members may bring their copies with them or refer to the digital copy sent separately from the agenda packet. **Hard copies will be available at the Board Meeting.**

Capital improvements are major construction projects requiring an expenditure of public funds over and above routine annual operating expenses. Expenditures occur for the purchase, construction, or replacement of the District's infrastructure with a useful life of at least five years. CIP infrastructure includes such items as the collection system, wastewater treatment plant, disposal facilities and lift stations. The District's funding sources include sewer service charges, capacity charges, and plan check and inspection fees. These revenues are projected annually, taking into account current and potential development activity and rate adjustments.

The CIP is a plan that identifies capital improvement needs and allocates available dollars over a ten-year period. Development of the ten-year CIP includes opportunities for input from the CIP Committee, District department heads, cities, and the Board of Directors to help ensure that the projects meet the District's needs.

Attachments: 1) Resolution No. 2023-10

RESOLUTION NO. 2023-10

A RESOLUTION ACCEPTING THE CAPITAL IMPROVEMENT PROGRAM
FOR THE FISCAL YEAR 2023-24

SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District, Fresno County, California, that the Capital Improvement Program for the fiscal year 2023-24, as presented to said Board and filed in the office of the District Secretary, is hereby approved and adopted.

CERTIFICATION

The foregoing Resolution No. 2023-10 was adopted on May 11, 2023, on a motion duly made, seconded, and approved by unanimous voice vote:

DIRECTOR MAGSIG

DIRECTOR MEJIA

DIRECTOR PALOMAR

VICE CHAIR ROBERTSON

CHAIRMAN MENDES

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

Veronica Cazares, General Manager/
Secretary of the Board of Directors
SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT

MEMORANDUM

(May 1, 2023, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Memo Prepared: April 26, 2023

Agenda Item: 5-B
Action: Motion

SUBJECT:

Public Hearing on FY 2023-24 Budget

RECOMMENDATION

That the Board conduct the public hearing, receive staff report and public comments, and consider adoption of Resolution 2023-11 which establishes the Budget for Fiscal Year 2023-24.

EXECUTIVE SUMMARY

Enclosed is the draft budget for fiscal year (FY) 2023-24, version 4-19-23. The budget proposes to increase the rates consistent with the last rate study approved by the Board of Directors on July 11, 2019. This will be the 5th year and final rate increase under that study.

The rates will be increased from \$515.95 to \$533.50 per year for Selma, from \$481.95 to \$499.50 per year for Kingsburg and from \$497.95 to \$515.50 per year for Fowler for each equivalent single-family residence (ESFR). The industrial rates will also increase for flow, BOD, SS parameters. The sewer rate increases are necessary due to increased costs of repair, refurbishment & replacement of facilities & equipment; services & supplies; salaries & benefits; labor costs; and a reduction in usage of the plant by industrial dischargers. The per year increases are shown below.

Attachments: 1) Resolution No. 2023-11

RESOLUTION NO. 2023-11

A RESOLUTION APPROVING AND ADOPTING THE BUDGET
FOR THE FISCAL YEAR 2023-24

SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District, Fresno County, California, that the Budget for the fiscal year 2023-24, as presented to said Board and filed in the office of the District Secretary, is hereby approved, and adopted.

CERTIFICATION

The foregoing Resolution No. 2023-11 was adopted on May 11, 2023, on a motion duly made, seconded, and approved by unanimous voice vote:

DIRECTOR MAGSIG

DIRECTOR MEJIA

DIRECTOR PALOMAR

VICE CHAIR ROBERTSON

CHAIRMAN MENDES

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

Veronica Cazares, General Manager/
Secretary of the Board of Directors
SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT

MEMORANDUM
(May 11, 2023, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Memo Prepared: May 3, 2023

Agenda Item: 6-A
Action: Motion

SUBJECT:

Woods Family Farms Request to Sublease 20 acres (APN 393-211-04ST) to Luallen Farms

RECOMMENDATION

That the Board approve the request and authorize the General Manager to execute a sublease agreement between Woods Family Farms and Luallen subject to approval as to form by General Counsel.

EXECUTIVE SUMMARY

Mark Woods Sr., of Woods Family Farms, has been leasing District owned parcels APN 393-330-11T, 393-211-04ST, 393-211-09T, 393-211-15T), totaling 118.1 acres. Woods Family Farms requested authorization to sublet APN 393-211-04ST. The reason for the sublet request is that Woods Family Farms would not have funds available to build a new well for a few years. Luallen Farms, Sanger CA is interested in subletting the parcel from Woods Family Farms, with similar farming operations. The continued farming of the District owned parcels benefits the District in that staff hours and equipment are not devoted to maintaining the property. Farming is a beneficial use for this property. The terms of the agreement between the District and Woods Family Farms remain in effect.

Attachment: 1) Sub-lease request letter from Woods Family Farms

WOODS FAMILY FARMS
PO BOX 464
KINGSBURG, CA 93631

3/24/23

Ground Lease for APN 393-211- 04ST, 19 acres

This ranch needs a new well and the trees have died due to no water. It will be a few years, before we have extra funds for this new well. A neighboring farmer has asked to lease it from Woods Family Farms. We are asking SKF for permission to sublease this ranch to another farmer. There will be no major differences in farming. They know they will have to remove the trees and leave the land as the original lease states.

WOODS FAMILY FARMS MANAGEMENT

Any questions call Johna 559 920-1169
woodsfamilyfarms@gmail.com