

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

**MINUTES OF THE REGULAR BOARD MEETING OF BOARD
MEETING**

SEPTEMBER 9, 2021

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:01 p.m. by Chairwoman Roman.

DIRECTORS

Nathan Magsig (P)
Sarah Guerra (P)
David Cárdenas (P)
Buddy Mendes, Vice Chair (P)
Michelle Roman, Chairwoman (P)

STAFF and CONSULTANTS

Ben Muñoz, Jr., General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Hilda Cantú Montoy, General Counsel
Veronica Cazares, District Engineer
Scott Aguiar, Operations Supervisor
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of September 9, 2021 was made by Director Mendes, and seconded by Director Cárdenas, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting August 19, 2021. (p.4)
- B. Warrant List Reports of August 4, 2021, August 18, 2021, and August 27, 2021. (p.8)
- C. Cash Activity Report of August 31, 2021. (p.12)

There being no comment from the public, a motion to approve the consent calendar was made by Director Magsig, seconded by Director Mendes, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. The Board will consider the approval of the Secondary Clarifier and Mixed Liquor Line Improvements Project Change Order No. 2 and Notice of Completion (p.13) Staff Report Prepared By: Veronica Cazares, District Engineer.

The proposed contract change order number 2 is for painting of existing hose racks/bibs, demolition of clarifier drain line valve riser, installation of bollards at scum pit, handrail on clarifier stairs, check valves at RAS pump station air release valves, and additional asphalt areas. The change order number 2 additive amount is \$19,263.00. The total cost of the project is including the first change order approved by the Board in the amount of \$195,817.00, is \$7,827,750.00. It was asked when the project was completed, and it was answered early July 2021. At this time there are no liens and District Engineer Cazares diligently checks with the County for thirty (30) days following project completion. The life expectancy of this project was said to be thirty (30) years, and the Plant has definitely become more efficient since inception, and it will be very low maintenance. A tour is a possibility in the near future collaborating with CWEA (California Water Environment Association).

There being no comment from the public, a motion to approve the Secondary Clarifier and Mixed Liquor Line Improvements Project Change Order No. 2 and Notice of Completion was

made by Director Mendes, and seconded by Director Magsig and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

- B. The Board will consider approving the Request from Montoy Law Corporation for Adjustment in rates and approval of Second Amendment to Legal Services Agreement. (p.15) Staff Report Prepared By: Ben Muñoz, Jr., General Manager/ Secretary

General Counsel Montoy has been with the District since 2007. In that time, she has been thorough, timely, and ethical in her work for the District. Presently she has requested an increase as follows: (i) advisory services hourly rate to \$235; (ii) litigation hourly rate to \$285; (iii) paralegal hourly rates to \$100. Her request is based on her level of expertise and ability to provide full-scale legal services to SKF in a responsive and efficient manner.

There being no comment from the public, a motion to approve the Request from Montoy Law Corporation for Adjustment in rates and approval of Second Amendment to Legal Services Agreement was made by Director Mendes and seconded by Director Guerra, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

The Fowler Fall Festival will be held on Saturday, October 2, 2021. Interested participants can find information here: <http://fowlercivty.org/recreation-events/>

Fowler City Band Review will be on Saturday, October 16, 2021.

Kingsburg will have their annual Crayfish Festival on Saturday, September 18, 2021 from 5:00pm to 10:00pm.

Selma has completed their Selma-Kingsburg rehab project. They wish to thank their collaboration with cities of Selma, Kingsburg, Fresno COG, and Caltrans on this 1.5 yearlong project.

GENERAL MANAGER REPORTS


Information Systems Analyst David Bacon has been in contact with the firm that designed the City of Selma’s website. An invitation will be extended to our Chairwoman to attend a meeting with SKF staff to design the new Website.

General Manager Muñoz and District Engineer Cazares met with Selma’s Engineering staff to discuss Selma’s future growth plans. SKF staff has been invited to a workshop with Selma.


ADJOURNMENT

There being no further business to come before the Board, Chairwoman Roman declared the meeting adjourned on a motion made by Director Mendes, and seconded by Director Magsig, and approved by a unanimous voice vote at 4:37 p.m.

Respectfully submitted,


Ben Muñoz, Jr. General Manager/
Secretary of the Board

Approved,


Michelle Roman
Chairwoman of the