

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

REGULAR MEETING OF BOARD OF DIRECTORS

SEPTEMBER 12, 2024

4:00 P.M.

11301 E. Conejo Avenue, Kingsburg, CA 93631

1. CALL TO ORDER AND ROLL CALL

DIRECTORS

Nathan Magsig

Juan Mejia

Vince Palomar

Scott Robertson, Vice Chair

Buddy Mendes, Chairman

STAFF and CONSULTANTS

Veronica Cazares, General Manager/ Secretary

Alicia Kirk, Executive Assistant to the G.M.

Tricia Miller, Administrative Services/HR Manager

Hilda Cantú Montoy, General Counsel

Craig Perry, Chief Plant Operator

David Bacon, Information Systems Analyst

2. APPROVAL OF AGENDA

Additions, deletions, substitutions, and adoption of agenda

3. PUBLIC FORUM

At this time, any member of the public may address the Board regarding any item not on the agenda, over which the Board has jurisdiction. No action or discussion will be taken on any item not on the agenda, except to briefly respond to statements or questions by the public. Members of the public shall limit their remarks to three minutes.

4. CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

A. Minutes of August 8, 2024, Board Meeting. *(p.1)*

B. Warrant List Reports of August 14, 2024, August 28, 2024, and August 29, 2024 *(p.4)*

C. Cash Activity Report of August 31, 2024 *(p.9)*

D. Subject: Resolution No. 2024-15 A Resolution Adopting a Conflict of Interest Code (*p.10*)

Recommendation: That the Board adopt Resolution No. 2024-15, A Resolution Adopting a Conflict of Interest Code.

5. NEW BUSINESS

A. Subject: Request to authorize the Policy Advisory Committee (PAC) to explore the feasibility of using the storm water ponds located south of Kamm Avenue for groundwater recharge. (*p. 15*)

Recommendation: That the Board consider whether to authorize PAC to explore the feasibility of using the storm water ponds for groundwater recharge.

B. Subject: Participation In San Joaquin Valley Air Pollution Control District (SJVAPCD) Grants Program For New Alternative Fuel Vehicle Purchase (*p. 20*)

Recommendation: That the Board adopt Resolution 2024-16, A Resolution Of The Selma-Kingsburg-Fowler County Sanitation District Board Of Directors Authorizing Participation In San Joaquin Valley Air Pollution Control District (SJVAPCD) Grants Program For New Alternative Fuel Vehicle Purchase

C. Subject: Consideration of Rescheduling Regular Board Meeting for October 2024

Recommendation: Determine whether to reschedule the October Regular Meeting to October 17, 2024, October 24, 2024, or other date.

6. BOARD MEMBER COMMUNICATION/AGENDA ITEMS

7. GENERAL MANAGER REPORTS

8. ADJOURNMENT

Motion to Adjourn

Next Regular Meeting: Thursday, October 10, 2024, at 4:00 p.m.

Next Ordinance: 2024-03

Next Resolution: 2024-17

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda will be made available for public inspection at the District Office located at 11301 E. Conejo Ave., Kingsburg, CA 93631 during normal business hours of 8:00 a.m.-4:30 p.m., Mondays through Fridays. Such writings or documents will also be made available on the District website at www.skfcsd.org

ADA COMPLIANCE AND REASONABLE ACCOMMODATIONS POLICY. The District has adopted a Reasonable Accommodations Policy that provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend the Board of Directors meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Board, the Board is happy to assist you. Please contact the District Office at (559)897-6500 Extension 213 so such aids or services can be arranged. Requests may also be made by email to the Executive Assistant to the General Manager at: akirk@skfcsd.org or can be sent by US Mail to: Alicia Kirk, PO BOX 158, Kingsburg, CA 93631. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation; 72 hours in advance is suggested.

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE BOARD MEETING OF DIRECTORS

AUGUST 8, 2024

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:01 p.m. by Chairman Mendes

DIRECTORS

Nathan Magsig (A)
Juan Mejia (P)
Vince Palomar (A)
Scott Robertson, Vice Chair (P)
Buddy Mendes, Chairman (P)

STAFF AND CONSULTANTS

Veronica Cazares, General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Hilda Cantú Montoy, General Counsel

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Board meeting of August 8, 2024, was made by Director Robertson seconded by Director Mejia and approved by a unanimous voice vote:

AYE: Director Mejia, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT: Directors Magsig, Palomar

ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

A. Minutes of July 11, 2024, Board Meeting. *(p.1)*

B. Warrant List Reports of. July 3, 2024, July 17, 2024, July 31, 2024 (p.4)

C. Cash Activity Report of July 31, 2024 (p.8)

There being no comment from the public, a motion to approve the consent calendar was made by Director Robertson and seconded by Director Mejia and approved by a unanimous voice vote:

AYE: Director Mejia, Vice Chair Roberston, Chairman Mendes

NO:

ABSENT: Directors Magsig, Palomar

ABSTAIN:

NEW BUSINESS

A. Subject: Award of Contract regarding Request for Proposals Regarding Engineering and Supplemental Staff Services. (p10)

Recommendation: That the Board approve a one-year agreement with Precision Engineering for Engineering and Supplemental Staff Services in the amount of \$205,000 and authorize the General Manager to execute the agreement.

Ed Dunkel, Owner of Precision Engineering introduced himself and Jared Linney who will be the on-site Engineer at SKF. Should the position of District Engineer be filled within the year time frame of this contract, GM Cazares would like to keep Precision on for a transition of knowledge.

There being no comment from the public, a motion to approve a one-year agreement with Precision Engineering for Engineering and Supplemental Staff Services in the amount of \$205,000 and authorize the General Manager to execute the agreement was made by Director Mejia and seconded by Director Roberston and approved by a unanimous voice vote:

AYE: Director Mejia, Vice Chair Roberston, Chairman Mendes

NO:

ABSENT: Directors Magsig, Palomar

ABSTAIN:

B. Subject: Amendment to the Professional Services Agreement with Auditor Sampson, Sampson & Patterson LLP for Auditing Services for Fiscal Years Ending June 30th of 2024, 2025, and 2026. (p.32)

Recommendation: That the Board approve Amendment No. 1 to the Professional Services Agreement for Audit Services with Sampson, Sampson, & Patterson, LLP for fiscal year ending June 30, 2024, for \$24,025, for fiscal year ending June 30, 2025, for

\$24,625, and for fiscal year ending June 30, 2026, for \$25,125 and authorize the General Manager to execute the Amendment.

Sampson, Sampson, & Patterson have completed Satisfactory Audits for the District the last three years. The District wants to extend the agreement for the next three fiscal years for a total of six years which is the maximum allowable number of years for audit services.

There being no comment from the public, a motion to approve was made by Director Roberston and seconded by Director Mejia and approved by a unanimous voice vote:

AYE: Director Mejia, Vice Chair Roberston, Chairman Mendes

NO:

ABSENT: Directors Magsig, Palomar

ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

None

GENERAL MANAGER REPORTS

Amberwood Project will begin on Monday, August 12

PAC meeting scheduled for August 28th at 10:00 am

ADJOURNMENT

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned on a motion made by Director Mejia, and seconded by Director Palomar, and approved by a unanimous voice vote at 4:09 p.m.

Respectfully submitted,

Approved,

Veronica Cazares, General Manager

Buddy Mendes, Chaiman of
the Board

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

**August 14, 2024
WARRANT LIST**

ASI	INFORMATION SYSTEM	375.00
AMAZON CAPITAL SERVICES	INFORMATION SYSTEM	725.75
ARNOLD, STEPHEN	RETIREE HEALTH REIMBURSEMENT	184.72
AT&T MOBILITY	COMMUNICATIONS	151.41
BRASWELL	RENT & LEASE EQUIPMENT	800.00
BSK ASSOCIATES	EXTERNAL LAB SERVICES	1,052.00
CALPERS	RETIREMENT	48,339.83
CDW GOVERNMENT, INC.	INFORMATION SYSTEM	3,552.00
CENTRAL VALLEY CULLIGAN, INC.	DRINKING WATER	227.95
CINTAS CORPORATION NO.2	RENT & LEASE EQUIPMENT	284.42
COMCAST	INFORMATION SYSTEM	180.91
CWEA	MEMBERSHIPS	239.00
DATCO	PROF.SERVICES - MED & SAFETY	20.00
DAVID MICHEL	RETIREE HEALTH REIMBURSEMENT	184.72
DKF SOLUTIONS GROUP, LLC	PROF.SERVICES - MED & SAFETY	470.00
ELIDIO SILVA	AUTO MAINTENANCE	938.64
ERNEST C MENDES	DIRECTOR'S FEE	127.63
FISHER SCIENTIFIC	LABORATORY SUPPLIES	94.29
GARY HELM	RETIREE HEALTH REIMBURSEMENT	184.72
GOLDEN STATE MECHANICAL	EQUIPMENT REPAIRS & MAINTENANCE	1,332.92
HOME DEPOT CREDIT SERVICES	EQUIPMENT R&M, BUILDING & GROUNDS MAINT.	97.20
JAIME RUIZ	RETIREE HEALTH REIMBURSEMENT	184.72
JAMES HORNE	RETIREE HEALTH REIMBURSEMENT	184.72
JENSEN & PILEGARD	EQUIPMENT R&M, BUILDING & GROUNDS MAINT.	152.33
JIM OLINGER	RETIREE HEALTH REIMBURSEMENT	184.72
JIMMY GARCIA	RETIREE HEALTH REIMBURSEMENT	410.87
JOSEPH BARELA	CERTIFICATION FEE REIMBURSEMENT	106.00
JUAN MEJIA	DIRECTOR'S FEE	127.63
KINGSBURG, CITY OF	OUTREACH PHARMA KIOSK, WATER UTILITIES	238.25
LOPEZ, PAUL	CERTIFICATION FEE REIMBURSEMENT	103.00
LUCERO, JULIAN	RETIREE HEALTH REIMBURSEMENT	184.72
MID VALLEY DISPOSAL	WASTE DISPOSAL	1,103.78
MORGAN BROTHERS INC	PEST CONTROL	155.00
N&S TRACTOR	EQUIPMENT REPAIRS & MAINTENANCE	2,785.19
NAPA AUTO PARTS	AUTO MAINTENANCE	546.67
NATHAN MAGSIG	DIRECTOR'S FEE, CASA EXPENSE REIMB.	960.54
NELSON'S ACE HARDWARE	EQUIPMENT MAINTENANCE, NUISANCE ABATEMENT	298.49
O'REILLY AUTO PARTS	EQUIPMENT MAINTENANCE	88.23
PG&E	ELECTRIC UTILITIES	8,898.32
POWER BUSINESS TECHNOLOGY LLC	OFFICE SUPPLIES	10.36
RICHARD WESTERLING	SAFETY SHOE REIMBURSEMENT	225.00
ROBERT CURRIE	RETIREE HEALTH REIMBURSEMENT	184.72
SAGE SOFTWARE INC	INFORMATION SYSTEM	1,815.00
SALLY RODRIGUEZ	RETIREE HEALTH REIMBURSEMENT	184.72
SARA J. STAUNTON	RETIREE HEALTH REIMBURSEMENT	184.72
SCOTT ROBERTSON	DIRECTOR'S FEE	127.63
SELMA, CITY OF	PHARMA KIOSK OUTREACH	173.75

SILVAS OIL CO. INC.	FUEL	1,565.98
SOTO, ROBERT	WELLNESS PROGRAM REIMBURSEMENT	40.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	1,199.35
STEINHAUER, KAREN	MEMBERSHIPS & CERTIFICATION REIMBURSEMENT	485.00
STEVE JENSEN	RETIREE HEALTH REIMBURSEMENT	167.79
SWRCB-ELAP FEES	PERMITS	4,615.00
THE GAS CO	GAS UTILITIES	64.22
TOSHIBA FINANCIAL SERVICES	COPIER LEASE	758.46
TRANSWESTERN INS ADMIN	DENTAL / VISION INSURANCE	1,007.95
UNDERGROUND SERVICE ALERT	MEMBERSHIPS	2,256.85
VERONICA CAZARES	TRAVEL & TRAINING REIMBURSEMENT	58.36
VESTIS	UNIFORMS,MATS,MOPS,TOWELS	1,691.67
WATER ENVIRONMENT FEDERATION	MEMBERSHIPS	379.00
WORKFORCE GO!	INFORMATION SYSTEM	20.82
MAS 200 Total Checks		\$93,492.64

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

August 28, 2024

WARRANT LIST

ALERT O LITE, INC.	EQUIPMENT MAINTENANCE	89.91
AMAZON CAPITAL SERVICES	INFORMATION SYSTEMS	8,036.30
ANDERSON & BALLOU INC.	COLLECTIONS REPAIRS & MAINTENANCE	12,500.00
AQUA PUMP AND MOTOR INC.	EQUIPMENT MAINTENANCE	13,723.91
AT&T/CALNET 3	COMMUNICATIONS	155.05
CALIFORNIA WATER SERVICE	WATER UTILITIES	65.22
CALPERS	GASB 68 REPORTING FEES	1,050.00
CALPERS HEALTH	HEALTH INSURANCE	42,271.39
CDW GOVERNMENT, INC.	INFORMATION SYSTEMS	2,829.83
CITY NATIONAL BANK	SOLAR LOAN PAYMENT	181,432.50
E.G. BABCOCK COMPANY	EQUIPMENT MAINTENANCE	545.64
GISELA ROSALES	AUTO/EQUIPMENT MAINTENANCE	2,825.00
HD SUPPLY INC	SAFETY SUPPLIES, EQUIPMENT MAINT.	980.96
JENSEN & PILEGARD	EQUIPMENT MAINTENANCE	102.52
KAMEYA AKEMI COLEMAN	WELLNESS PROGRAM REIMBURSEMENT	40.00
KENNETH D. SCHMIDT	MAINTENANCE BUILDINGS & GROUNDS	917.16
KINGS INDUSTRIAL OCC. MED. CTR, INC.	PROF.SERVICES - MED & SAFETY	25.00
LIEBERT CASSIDY WHITMORE	PROF.SERVICES - MGT & HUM RELATIONS	1,323.00
MID VALLEY DISPOSAL	WASTE UTILITIES	303.27
MOORE TWINING ASSOC. INC.	EXTERNAL LAB SERVICES	311.00
MUNICIPAL MAINT EQUIPMENT, INC	EQUIPMENT MAINTENANCE	174.34
NAPA AUTO PARTS	AUTO/EQUIPMENT MAINTENANCE	198.81
NELSON'S ACE HARDWARE	EQUIPMENT MAINTENANCE	3,036.49
NORTH AMERICAN BENEFITS CO	LIFE INSURANCE	419.70
PG&E	ELECTRIC UTILITIES	54,397.76
PROFESSIONAL COMMUNICATIONS NETWORK	COMMUNICATIONS	60.00
RAYMOND MIKE ALANIZ	CERTIFICATION REIMBURSEMENT	106.00
SCOUT SPECIALTIES INC.	EQUIPMENT MAINTENANCE	1,389.22
TELETRAC NAVMAN US LTD.	COMMUNICATIONS	452.00
TELSTAR INSTRUMENTS, INC.	EQUIPMENT MAINTENANCE	8,363.11
TOTAL FILTRATION SERVICES, INC	MAINTENANCE BUILDINGS & GROUNDS	1,468.23
TRANSWESTERN INS ADMIN	DENTAL / VISION INSURANCE	552.00
VESTIS	UNIFORMS,MATS,MOPS,TOWELS	1,685.80
ZERO NOX INC.	EQUIPMENT MAINTENANCE	1,579.99
MAS 200 Total Checks		\$343,411.11

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

August 29, 2024

WARRANT LIST

BSK ASSOCIATES	EXTERNAL LAB SERVICES	3,722.00
CRAIG PERRY	TRAVEL & TRAINING REIMBURSEMENT	127.02
DATA FLOW SYSTEMS INC.	ONSITE TRAINING	2,000.00
KINGSBURG INSURANCE AGENCY	HONESTY BOND	194.00
REXEL USA INC.	INFORMATION SYSTEMS	17,666.92
STAPLES BUSINESS CREDIT	OFFICE EQUIPMENT, OFFICE SUPPLIES	574.40
MAS 200 Total Checks		\$24,284.34

SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT
WARRANT LIST & SALARY AND FRINGE BENEFIT EXPENDITURE SUMMARY
FOR THE MONTH ENDED AUGUST 31, 2024

SERVICE AND SUPPLIES EXPENDITURES:

WARRANT LIST ENDING	8/14/2024	\$	93,492.64
WARRANT LIST ENDING	8/28/2024	\$	343,411.11
WARRANT LIST ENDING	8/29/2024	\$	24,284.34
			461,188.09
TOTAL SERVICE AND SUPPLIES EXPENDITURES			\$ 461,188.09

SALARIES, PERS, TAXES, & HEALTH INSURANCE EXPENDITURES

TOTAL SALARIES PERIOD ENDING:

SALARIES	7/28/2024	\$	106,472.11
EMPLOYER CONTRIBUTIONS (PERS)	7/28/2024	\$	10,681.96
EMPLOYER TAXES	7/28/2024	\$	1,399.13
HEALTH INSURANCE	7/28/2024	\$	16,246.46
			\$ 134,799.66

TOTAL SALARIES PERIOD ENDING:

SALARIES	8/11/2024	\$	105,986.56
EMPLOYER CONTRIBUTIONS (PERS)	8/11/2024	\$	10,683.32
EMPLOYER TAXES	8/11/2024	\$	1,382.37
HEALTH INSURANCE	8/11/2024	\$	16,246.46
			\$ 134,298.71

TOTAL SALARIES PERIOD ENDING:

SALARIES	8/25/2024	\$	106,249.79
EMPLOYER CONTRIBUTIONS (PERS)	8/25/2024	\$	10,695.58
EMPLOYER TAXES	8/25/2024	\$	1,394.17
HEALTH INSURANCE	8/25/2024	\$	16,246.46
			\$ 134,586.00

TOTAL SALARIES, PERS, TAXES, & HEALTH INSURANCE EXPENDITURES			\$ 403,684.37
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	GRAND TOTAL	\$	864,872.46
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SKF COUNTY SANITATION DISTRICT
 CASH ACTIVITY REPORT
 Month: AUGUST
 Fiscal Year: 2024-25

Cash Account Description	End of Month Cash Balance June 30, 2024	End of Month Cash Balance August 31, 2024
Cash in Treasury: Operations & Maintenance	\$ 5,721,311.82	\$ 4,601,496.84
Cash in Bank: Operations & Maintenance	\$ 28,404.88	\$ 28,119.07
Cash in Bank: Payroll	\$ 111,170.65	\$ 120,003.68
Petty Cash	\$ 700.00	\$ 700.00
Total Operations & Maintenance	\$ 5,861,587.35	\$ 4,750,319.59
Cash in County Treasury:Expansion	\$ 5,601,597.99	\$ 5,891,200.62
Cash in County Treasury: R&R	\$ 7,533,302.44	\$ 7,528,794.74
Cash in County Treasury:Selma	\$ 1,814,835.10	\$ 1,771,176.32
Cash in County Treasury: Selma SWRCB Reserve	\$ 270,991.10	\$ 271,045.53
Total Selma	\$ 2,085,826.20	\$ 2,042,221.85
Cash in County Treasury:Kingsburg	\$ 3,335,437.54	\$ 3,265,278.59
Cash in County Treasury:Fowler	\$ 1,933,409.66	\$ 1,880,930.54
Total Cash Balance	\$ 26,351,161.18	\$ 25,358,745.93

MEMORANDUM

(September 12, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares
Date Memo Prepared: September 4, 2024

Agenda Item: 4-D
Action: Motion

SUBJECT: Resolution No. 2024-15 A Resolution Adopting a Conflict of Interest Code

RECOMMENDATION

That the Board adopt Resolution No. 2024-15, A Resolution Adopting a New Conflict of Interest Code.

EXECUTIVE SUMMARY

The District has adopted Conflict of Interest Codes in compliance with the Political Reform Act (“Act”). The Act requires the District to review and update its conflict of interest code every five years to determine if the code is accurate or if it must be amended. The deadline for notifying the Clerk to the Fresno County Board of Supervisors is October 1, 2024.

Adoption of the proposed resolution will adopt a new Conflict of Interest Code.

Attachments: Resolution No. 2024-15
Appendix A & B

RESOLUTION NO. 2024-15

A RESOLUTION OF THE SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT BOARD OF DIRECTORS ADOPTING A NEW CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code Section 81000, et seq. requires state and local public agencies to adopt conflict of interest codes; and

WHEREAS, Government Code Section 87306.5 requires that all local agencies periodically review and update their conflict of interest codes; and

WHEREAS, under Government Code Section 82011, the County Board of Supervisors serves as the Conflict of Interest Reviewing Body for local agencies other than cities within the County; and

WHEREAS, the County has determined that all local agencies are required to utilize the County’s Model Conflict of Interest Code.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors resolves as follows:

1. The Board hereby adopts the Conflict-of-Interest Code attached hereto as Exhibit A.
2. All prior resolutions regarding a Conflict-of-Interest Code are superseded and have no further force and effect.

The foregoing Resolution No. 2024-15 was adopted on September 12, 2024, on a motion duly made, seconded, and approved as follows:

DIRECTOR MAGSIG	_____
DIRECTOR MEJIA	_____
DIRECTOR PALOMAR	_____
VICE CHAIR ROBERTSON	_____
CHAIRMAN MENDES	_____

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

 Veronica Cazares, Secretary of Board of Directors
 Selma-Kingsburg-Fowler County Sanitation District

CONFLICT-OF-INTEREST CODE FOR

Selma Kingsburg Fowler County Sanitation District

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) that contains the terms of a standard conflict-of-interest code and may be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure requirements shall constitute the conflict-of-interest code of the **Selma Kingsburg Fowler County Sanitation District (District)**.

The Form 700s for designated positions, other than the **District's Board of Directors, Alternates for the Board of Directors and General Manager**, shall be filed with the **District**. The **District's Board of Directors, Alternates for the Board of Directors and General Manger** are to file their original Form 700s directly with the Clerk of the Board for the Fresno County Board of Supervisors using the electronic filing system. If the Form 700s are not filed electronically, the paper Form 700 and waiver shall be filed with the **District** and, upon receipt of these paper Form 700s with waivers, the **District** shall make and retain a copy and forward the original to the Clerk of the Board of Supervisors.

The **District** shall retain a copy of all electronically filed Form 700s, a copy of all paper Form 700s with waivers and the original Form 700s of designated positions and shall make the Form 700s available for public review, inspection, and reproduction. (Gov. Code section 81008.)

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the Agency are hereby superseded.

APPENDIX A

Public Officials Who Manage Public Investments

It has been determined that positions listed below manage public investments **and will file a statement of economic interests pursuant to Government Code Section 87200**. These positions are listed for informational purposes only:

- None

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

DESIGNATED POSITIONS

Designated Positions

Disclosure Categories

- | | |
|---|-----|
| • Members of Board of Directors | 1-6 |
| • Alternate Members of Board of Directors | 1-6 |
| • General Manager | 1-6 |
| • General Counsel | 1-6 |
| • District Engineer | 1-6 |
| • Administrative Services/HR Manager | 1-6 |
| • Consultants/New Positions | * |

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the disclosure requirements in this code subject to the following limitation:

The **General Manager** may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The **General Manager’s** determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Sec. 81008.)

APPENDIX B DISCLOSURE CATEGORIES

Individuals holding designated positions must report their interests according to their assigned disclosure category(ies).

Disclosure Category 1

Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency; and investments and business positions in business entities, and income, including loans, gifts, and travel payments, from all sources.

Disclosure Category 2

Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Disclosure Category 3

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the agency.

Disclosure Category 4

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the designated position's division or department.

Disclosure Category 5

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that filed a claim against the agency during the previous two years, or have a claim pending.

Disclosure Category 6

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources of the type to request an entitlement to use agency property or facilities, including, but not limited to:

- a license
- utility permit
- station vendor permit

MEMORANDUM

(September 12, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Prepared: August 29, 2024

Agenda Item: 5-A
Action: Motion

SUBJECT

Request to authorize the Policy Advisory Committee (PAC) to explore the feasibility of using the storm water ponds located south of Kamm Avenue for groundwater recharge.

RECOMMENDATION

That the Board consider whether to authorize PAC to explore the feasibility of using the storm water ponds for groundwater recharge.

EXECUTIVE SUMMARY

At the July 3, 2024, PAC meeting PAC member Henderson requested a discussion regarding the potential use of the stormwater ponds south of Kamm Avenue for the purposes of groundwater recharge. Prior to agendizing this at a future PAC meeting staff wanted to get approval from the District Board to do so. There are many details, research, and discussion revolving around groundwater recharge, water rights, how it effects District state reporting requirements, and benefits. It is anticipated that the South Kings GSA will be conducting most of the work and the PAC will be providing input and recommendations for consideration by the District Board. District staff is requesting direction from the Board of Directors.

The District understands the importance of groundwater sustainability, benefit to the rate payer, member cities.

Background

The District treatment process includes evaporation/percolation ponds that provide recharge to the underlying groundwater subbasin. Currently, the storm water ponds south of Kamm Avenue are used by the City of Selma for storm water drainage. The District and Selma have an agreement dated January 1975 that allows for the use of said ponds. In reviewing the agreement, it may be terminated mutually or by the District. The City of Selma will need to decide on continuing using the storm water ponds. It is not clear on whether or not the storm water ponds may be used for both storm water and recharge. The District does not foresee the need for this area for wastewater purposes in the next 15-20 years.

Attachment: Selma Storm Water Drainage Agreement, Location Map

A G R E E M E N T
STORM WATER DRAINAGE

WHEREAS, SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT, hereinafter referred to as "District" and the CITY OF SELMA, hereinafter referred to as "City," have entered into various agreements with regard to sewage treatment and maintenance of City's sewage collection system; and

WHEREAS, City has, pursuant to said agreements, transferred certain property commonly known as the "Kamm Avenue drainage ponds," more specifically described in Exhibit "A" attached hereto and by reference incorporated herein, to District, said property hereinafter referred to as "Ponds"; and

WHEREAS, no provision has been made for the use of said Kamm Avenue drainage ponds by City for runoff from City's storm drainage system, which use was intended by both parties;

NOW, THEREFORE, IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE DISTRICT AND CITY, as follows:

1. City may use Ponds for storm water drainage.
2. City shall not construct any improvements or make any changes or alterations from the present state without the written consent of District, except this shall not be construed to interfere with normal maintenance of the existing lines from City into said Ponds and such maintenance as is required to keep said Ponds in repair and available for storm water drainage purposes.
3. District makes no warranties, implied or actual, as to the suitability of Ponds for storm water drainage and assumes no liability for such use whatsoever. District has no requirement and is under no obligation to make Ponds suitable for storm water drainage purposes and District's inspection or use of Ponds in any way shall not and does not apply to the use for storm water drainage purposes by City.

Agreement by District to maintenance and/or construction of facilities and improvements by City extends no warranty or suitability of purpose to said maintenance and/or construction of said facilities and improvements.

4. All of the privileges and immunities from liability, exemptions from laws, ordinances and rules, all pension, relief, disability, Workmen's Compensation, and other benefits which apply to the activity of officers, agents or employees of the City when performing their respective functions within the territorial limits of the City, shall apply to them to the same degree and extent while engaged in the performance of any of their functions and duties within said Ponds.

5. Nothing in this Agreement shall be deemed to limit, restrict, or abrogate any of the rights, duties, or obligations granted to or imposed upon City or District by law, and the provisions hereof shall be binding upon and inure to the benefit of the successors and assigns, respectively, of City and District.

6. Nothing contained in this Agreement shall be deemed to give City any ownership rights or any other right, title or interest in or to District's sanitary sewerage system and effluent, or any part thereof.

7. The entire obligation of District and City shall be as hereinabove set forth, and except as to claims related to the negligence of District or its officers, agents or employees, City shall in all other respects hold District free and harmless, and shall defend District against all claims or demands arising out of or connected with the use, improvement, maintenance and operation of Ponds by City under this Agreement.

That this Agreement shall become effective immediately and shall continue until termination by mutual consent or upon written notice by either party to the other party. If not by mutual consent, such notice by District to City shall be at least a one (1) year written notice and shall be exercised by District only in the event that Ponds

HARGROVE & THORNHILL
ATTORNEYS AT LAW
FRESNO, CALIFORNIA

are required by District for sewerage purposes and the use by City hereunder would prevent such use by District with no reasonable alternatives to District.

IN WITNESS WHEREOF City and District respectively, pursuant to the authorization of their respective City Council and Board of Directors, have caused this Agreement to be executed in duplicate as of the 9th day of January, 1975.

SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT

By John B. Howard
Chairman

Attest Greg Backman

CITY OF SELMA

By John B. Howard
Mayor

Attest Pete Erickson
City Clerk



E KAMM AVE

S DEL REY AVE

1000-0900

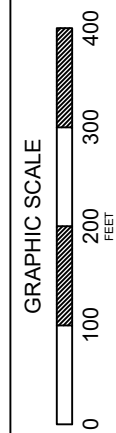
E KAMM AVE

1000-0800

Existing Storm Water Ponds.



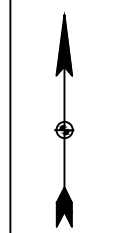
SELMA - KINGSBURG - FOWLER
COUNTY SANITATION DISTRICT



S76	K3	K13
S78	K4	K34
S80	K5	K25

K4

DATE PRINTED:
May 22, 2024



MEMORANDUM

(September 12, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Staff Report Prepared By: Craig Perry, Plant Operations Manager
Date Prepared: August 29, 2024

Agenda Item: 5-B

Action: Motion

SUBJECT:

Participation In San Joaquin Valley Air Pollution Control District (SJVAPCD) Grants Program For New Alternative Fuel Vehicle Purchase

RECOMMENDATION:

That the Board adopt Resolution 2024-16, A Resolution Of The Selma-Kingsburg-Fowler County Sanitation District Board Of Directors Authorizing Participation In San Joaquin Valley Air Pollution Control District (SJVAPCD) Grants Program For New Alternative Fuel Vehicle Purchase

EXECUTIVE SUMMARY

Due to California Air Resources Board Advanced Clean Fleet (ACF) requirements the District is required to purchase EVs for light duty vehicles under 10,000 GVWR. The ACF went into effect on January 1, 2024, and requires 50% of fleet purchases must be zero emission vehicles (ZEV). San Joaquin Valley Air Pollution Control District is offering \$20,000 per gasoline vehicle replaced. SKFCSD Fleet vehicle V-06 Ford F150 (2004) is scheduled for replacement and meets requirements for grant funding.

The SJVAPCD grant application must be submitted and approved prior to the delivery of the vehicle. Funds are on a first come first serve basis. Funds are dispersed from SJVAPCD 60 days after vehicle is delivered and claim for payment is submitted by District. The District has a charging area for vehicle. The District is required to submit an annual report for three years.

RESOLUTION NO. 2024-16

A RESOLUTION OF THE SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT BOARD OF DIRECTIONS AUTHORIZING PARTICIPATION IN SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT (SJACPD) GRANTS PROGRAM FOR NEW ALTERNATIVE FUEL VEHICLE PURCHASE

WHEREAS, The SJACPD provides incentives to replace gas vehicles with new alternative fuel vehicles; and

WHEREAS, The District desires to participate in the program to replace the 2004 Ford F150 (V-06) with an electric vehicle; and

NOW, THEREFORE, the Board of Directors hereby authorizes the General Manager to apply for the Grants Program for New Alternative Fuel Vehicle Purchase and to take actions necessary to implement receipt of grant and purchase of vehicle.

The foregoing resolution was adopted on September 12, 2024, on a motion duly made, seconded and approved by unanimous voice vote:

DIRECTOR MAGSIG

DIRECTOR MEJIA

DIRECTOR PALOMAR

VICE CHAIR ROBERTSON

CHAIRMAN MENDES

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

Veronica Cazares, General Manager
Secretary of the Board of Directors
SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT

MEMORANDUM

(September 12, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Memo Prepared: September 4, 2024

Agenda Item: 5-C
Action: Informational

SUBJECT: Consideration of Rescheduling Regular Board Meeting for October 2024

RECOMMENDATION

Determine whether to reschedule the October Regular Meeting to October 17, 2024, October 24, 2024, or other date.

EXECUTIVE SUMMARY

Chairman Mendes will be unavailable for the regularly scheduled Board meeting of October 10, 2024. He would like to propose two possible dates of October 17, 2024, or October 24, 2024 or another date to fellow Board members.