

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

REGULAR MEETING OF BOARD OF DIRECTORS

JUNE 13, 2024

4:00 P.M.

11301 E. Conejo Avenue, Kingsburg, CA 93631

1. CALL TO ORDER AND ROLL CALL

DIRECTORS

Nathan Magsig

Juan Mejia

Vince Palomar

Scott Robertson, Vice Chair

Buddy Mendes, Chairman

STAFF and CONSULTANTS

Veronica Cazares, General Manager/ Secretary

Alicia Kirk, Executive Assistant to the G.M.

Tricia Miller, Administrative Services/HR Manager

Hilda Cantú Montoy, General Counsel

Craig Perry, Chief Plant Operator

David Bacon, Information Systems Analyst

2. APPROVAL OF AGENDA

Additions, deletions, substitutions, and adoption of agenda

3. PUBLIC FORUM

At this time, any member of the public may address the Board regarding any item not on the agenda, over which the Board has jurisdiction. No action or discussion will be taken on any item not on the agenda, except to briefly respond to statements or questions by the public. Members of the public shall limit their remarks to three minutes.

4. CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of March 13, 2024, Joint Board and PAC meeting, Minutes of May 9, 2024, Regular Board Meeting, Minutes of May 29, 2024 Special Board Meeting. *(p.1)*
- B. Warrant List Reports of, May 8, 2024, and May 22, 2024. *(p.12)*
- C. Cash Activity Report of, May 30, 2024. *(p.14)*

- D. Subject: Annual Budget Transfer to Refurbishment & Replacement Account. *(p. 16)*

Recommendation: That the Board authorize Staff to do an annual budget transfer of \$1,838,155.00 from the Operation & Maintenance account to the Refurbishment & Replacement account and transfer \$126,670.00 from the District Expansion account to the Refurbishment & Replacement account for Fiscal Year 2023-24.

- E. Subject: Chief Plant Operator Craig Perry's out-of-State training request for the Tri-State Seminar in Las Vegas, NV. *(p.17)*

Recommendation: That the Board approve Chief Plant Operator Craig Perry's out of state training request as presented.

- F. Subject: Employee Recognition Program *(p.18)*

Recommendation: General Manager Cazares recommends that the Board accept FY 2024-25 Employee Recognition Program

- G. Subject: Second Reading of Ordinance No. 2024-01, An Ordinance Amending Ordinance No. 3, "An Ordinance Providing for the Establishment of Sewer Service Charges for Services and Facilities Furnished by District's Sewage System, Collection Procedures, Penalties for Delinquency and Restriction on the Use of Funds Derived." *(p.20)*

Recommendation: That the Board waive full reading and adopt Ordinance No. 2024-01, An Ordinance Amending Ordinance No. 3, "An Ordinance Providing for the Establishment of Sewer Service Charges for Services and Facilities Furnished by District's Sewage System, Collection Procedures, Penalties for Delinquency and Restriction on the Use of Funds Derived."

- H. Second Reading of Ordinance No. 2024-02, An Ordinance Electing to Collect Sewer Service Charges And Delinquencies on the Fresno County Tax Roll. *(p.46)*

Recommendation: That the Board waive full reading and adopt Ordinance No. 2024-02, An Ordinance Electing to Collect Sewer Service Charges And Delinquencies on the Fresno County Tax Roll

5. **PUBLIC HEARINGS**

- A. Subject: Public Hearing on Capital Improvement Program for FY 2024-25 *(p. 49)*

Recommendation: That the Board conduct the public hearing, receive staff report and public comments, and consider adoption of Resolution No. 2024-09 which accepts the Capital Improvement Program for Fiscal Year 2024-25.

B. Subject: Public Hearing on FY 2024-25 Budget (*p. 51*)

Recommendation: That the Board conduct the public hearing, receive staff report and public comments, and consider adoption of Resolution No. 2024-10 which establishes the Budget for Fiscal Year 2024-25

6. NEW BUSINESS

A. Subject: Resolution No. 2024-11, A Resolution Overruling Protests and Confirming The Annual Written Report on Sewer Service Charges for Selma-Kingsburg-Fowler County Sanitation District for Fiscal Year 2024-2025 (*p.53*)

Recommendation: That the Board adopt Resolution No. 2024-11, A Resolution Overruling Protests and Confirming The Annual Written Report on Sewer Service Charges for Selma-Kingsburg-Fowler County Sanitation District for Fiscal Year 2024-2025

B. Subject: Resolution No. 2024-12, A Resolution of the Board of Directors of the Selma-Kingsburg Fowler County Sanitation District Certifying to the County of Tulare the Validity of the Legal Process Used to Place Direct Charges (Special Assessments) in the Secured Tax Roll for Fiscal Year 2024-25.

Recommendation: That the Board adopt Resolution No. 2024-12, A Resolution of the Board of Directors of the Selma-Kingsburg Fowler County Sanitation District Certifying to the County of Tulare the Validity of the Legal Process Used to Place Direct Charges (Special Assessments) in the Secured Tax Roll for Fiscal Year 2024-25. (*p.57*)

7. BOARD MEMBER COMMUNICATION/AGENDA ITEMS

8. GENERAL MANAGER REPORTS

General Manager Cazares and the Engineering Department attended the June 3, 2024 groundbreaking ceremony for the Amberwood Project.

VROP students will be starting our joint program on June 10, 2024.

9. ADJOURNMENT

Motion to Adjourn

Next Regular Meeting: Thursday, July 11, 2024 at 4:00 p.m.

Next Ordinance: 2024-03

Next Resolution: 2024-13

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda will be made available for public inspection at the District Office located at 11301 E. Conejo Ave., Kingsburg, CA 93631 during normal business hours of 8:00 a.m.-4:30 p.m., Mondays through Fridays. Such writings or documents will also be made available on the District website at www.skfcsd.org

ADA COMPLIANCE AND REASONABLE ACCOMMODATIONS POLICY. The District has adopted a Reasonable Accommodations Policy that provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend the Board of Directors meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Board, the Board is happy to assist you. Please contact the District Office at (559)897-6500 Extension 213 so such aids or services can be arranged. Requests may also be made by email to the Executive Assistant to the General Manager at: akirk@skfcsd.org or can be sent by US Mail to: Alicia Kirk, PO BOX 158, Kingsburg, CA 93631. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation; 72 hours in advance is suggested.

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT AND
SKF POLICY ADVISORY COMMITTEE**

MINUTES OF SPECIAL JOINT MEETING

MARCH 14, 2024

CALL TO ORDER AND ROLL CALL

The Special Meeting of the Policy Advisory Committee and Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 3:03 p.m. by PAC Chairman Fernando Santillan.

BOARD OF DIRECTORS

Nathan Magsig(P)
Dan Parra(A)
Vince Palomar(P)
Scott Robertson, Vice Chair(P)
Buddy Mendes, Chairman (P)

STAFF and CONSULTANTS

Veronica Cazares, General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Tricia Miller, Administrative Services/HR Manager
Hilda Cantú Montoy, General Counsel
David Bacon, Information Systems Analyst
Theresa Jurotich, Raftelis Financial, Inc.

POLICY ADVISORY COMMITTEE

Alex Henderson, Kingsburg City Manager (P)@3:30p.m.
Wilma Tucker, Fowler City Manager (P)
Fernando Santillan, Selma City Manager (P)
Paul Nerland, Fresno County AO (A)
Veronica Cazares, General Manager/Secretary (P)

The Board of Directors and the Policy Advisory Committee have called a Joint Special Meeting.

The sole business to be conducted is as follows:

1. Subject: The Board and the Committee will review the Sewer Rate Study prepared by Raftelis Financial Inc. and the Proposition 218 Process. (p.1)

Recommendation: That the Committee accept the Sewer Rate Study and consider recommending its approval by the S-K-F CSD Board of Directors.

The Board and the Committee reviewed the Sewer Rate Study prepared by Raftelis Financial Inc. and the Proposition 218 Process. SKF reserves are comfortable at fifty percent for Operations and Maintenance as the District is a “pay as you go” do as not to accumulate debt. SKF receives apportionments from the County on the tax roll two times per year, therefore cash flow needs to remain on target, as we do not receive monthly payments. The aim for beginning effective date for the Ordinance and rates is August 1, 2024. That means that the Proposition 218 notices would need to be mailed out by no later than April 11th. Raftelis has input the recommended rates that would ensure the reserves would be met and projects are monetarily covered. District staff gives their input on the Capital Projects, as they have the knowledge of the Collection System. It was asked about lowering the reserves to a possible savings, or loans for projects, but it was answered that it would only save one year, and it’s important to be prudent on the monetary amounts and loans or lines of credit needing repayment would ultimately go back to the rate payers.

The Policy Advisory Committee accepted the Sewer Rate Study and recommended that the Board approve the Proposition 218 process on a voice vote:

AYE: Members Henderson, Cazares, Vice Chair Tucker, Chairman Santillan

NO:

ABSENT:

ABSTAIN:

2. Subject: The Board and the Committee will review the FY 2024-25 Draft Budget. (p.2)

Recommendation: That the Committee accept the FY 2024-25 Draft Budget and consider recommending its approval by the S-K-F CSD Board of Directors, the FY 2024-25 Draft Budget.

3. Subject: The Board and the Committee will review the FY 2024-25 Capital Improvement Program. (p.3)

Recommendation: That the Committee accept the FY 2024-25 Capital Improvement Program and consider recommending its approval by the S-K-F CSD Board of Directors.

Due to time constraints and a consensus of the PAC, Items 2 and 3 were tabled and another meeting will be set to review them. There was no public comment.

The meeting was declared adjourned at 4:00 p.m. by Chairman Santillan and seconded by Member Cazares.

Respectfully submitted,

Approved,

Veronica Cazares General Manager/
Secretary of the Board

Buddy Mendes
Chairman of the Board

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE BOARD MEETING OF DIRECTORS

MAY 9, 2024

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:00 p.m. by Chairman Mendes

DIRECTORS

Nathan Magsig (P)
Juan Mejia (P)
Vince Palomar (P)
Scott Robertson, Vice Chair (P)
Buddy Mendes, Chairman (P)

STAFF AND CONSULTANTS

Veronica Cazares, General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Tricia Miller, Administrative Services/HR Manager
Hilda Cantú-Montoy, General Counsel
David Bacon, Information Systems Analyst
Will Kane, Total Compensation Systems

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Board meeting of May 9, 2024, was made by Director Palomar and seconded by Director Robertson and approved by a unanimous voice vote:

AYE: Director Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT:

ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

A. Minutes of April 4, 2024, Regular Board Meeting,

(p.1)

B. Warrant List Reports of, April 11, 2024, April 24, 2024, April 25, 2024 (p.5)

C. Cash Activity Report of, April 30, 2024 (p.9)

D. Adoption of Resolution No. 2024-07, A Resolution of Recognition and Commendation to District Employees for earning the 2023 CWEA Collection System of the Year State Award (p.11)

There being no comment from the public, a motion to approve the consent calendar was made by Director Robertson and seconded by Director Mejia and approved by a unanimous voice vote:

AYE: Director Magsig, Mejia, Palomar, Vice Chair Roberston, Chairman Mendes

NO:

ABSENT:

ABSTAIN:

NEW BUSINESS

A. Subject: Sun Maid Request to Dispose of Hauled Wastewater from outside the District's Service Area to its Kingsburg Facility. (p.12)

Recommendations:

1. That the Board deny Sun Maid's request to haul wastewater from 15628 E. Nebraska to the Sun Maid facility at 13525 S. Bethel, Kingsburg.

OR

2. That the Board consider Sun-Maid's request and authorize staff and General Counsel to prepare an agreement and facility permit to allow Sun Maid to haul wastewater from 15628 E. Nebraska to the facility at 13525 S. Bethel, Kingsburg, for the Board's consideration at a future regular meeting.

Director Mejia recused himself due to a conflict of interest at 4:01 p.m.

General Manager Cazares gave the Board the background on the item that had been previously approved by the District Board in October of 2007. It was said that this request goes beyond the District's Sphere of Influence (SOI) and would contain hauled waste not septic. GM Cazares referred to Ordinance 92 which sets uniform requirements for discharges into the wastewater collection pertaining to physical sewer connections. It was said that this would cause no charge to rate payers, only to the Industry, and the District does have the capacity to handle the flow and would cause no undue monetary hardship. If this is allowable General Counsel would add some additional requirements to Sun Maid's discharge permit.

Public Comment: Vince Castle; Vice President of Operations, Sun Maid, and Stephanie Mejia; Director of Enterprise Services/Grower Advocate, Sun Maid. The Industry plans to close the Selma location and use the main Plantin Kingsburg as the point of discharge.

The Board would be amenable to this as long as rate payers will not be subsidizing Sun Maid's operations, as well as not opening the door for alternative uses by-passing the District. As there is time left on the Selma location permit, General Counsel said that terms, conditions, and any addendums could be added to that.

There being no comment from the public, a motion to approve Sun-Maid's request and authorize staff and General Counsel to prepare an agreement and facility permit to allow Sun Maid to haul wastewater from 15628 E. Nebraska to the facility at 13525 S. Bethel, Kingsburg, for the Board's consideration at a future regular meeting was made by Director Magsig and seconded by Director Mendes and approved by the following voice vote:

AYE: Director Magsig, Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT: Director Mejia

ABSTAIN:

Director Mejia returned to the meeting.

- B. Subject: SKFCSD Actuarial Study of Retiree Health Liabilities with a measurement date of June 30, 2023. *(p.15)*

Recommendation: That the Board receive the Actuarial Study and direct staff to (1) suspend payment contributions to the District's qualifying OPEB plan, California Employers' Retiree Benefit Trust (CERBT) as of July 1, 2024, in the Fiscal Year 2024-25 budget; and (2) consider beginning to request disbursements from the CERBT until the next required updated actuarial study is brought back to the Board.

An OPEB Liability Actuarial Study performed with a measurement date of June 2019 was performed by Total Compensation. Projections were done to determine future benefit amount for employees. Subsequent Actuarial Studies have reported that the funded status has steadily increased over the last several years. A full valuation was done this year, as GASB requires that every two years. Director Magsig supported continual funding when this was brought to the Board last year but is okay with backing off for now based upon where the District presently is.

There being no comment from the public, a motion to receive the Actuarial Study and direct staff to (1) suspend payment contributions to the District's qualifying OPEB plan, California Employers' Retiree Benefit Trust (CERBT) as of July 1, 2024, in the Fiscal Year 2024-25 budget; and (2) consider beginning to request disbursements from the CERBT until the next required updated actuarial study is brought back to the Board was made by Director Magsig (with staff recommendation) and seconded by Director Palomar and approved by the following voice vote:

AYE: Director Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT:
ABSTAIN:

C. Subject: Request for Rate Increase to Agreement for Legal Services with Montoy Law Corporation. (p.17)

Recommendation: Consider approval of Amendment No. 3 to Legal Services Agreement with Montoy Law Corporation adjusting rates for legal services.

The Board commented that General Counsel Montoy's advice and knowledge is appreciated and understand costs have gone up.

There being no comment from the public a motion to approve the Amendment No. 3 to Legal Services Agreement with Montoy Law Corporation adjusting rates for legal services was made by Director Mejia and seconded by Director Robertson and approved by the following voice vote:

AYE: Director Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT:
ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

None

GENERAL MANAGER REPORTS

Informational items: Chairman's BBQ held on May 1, 2024

64th Annual CASA Conference open for registration

Staff attended the Luncheon to accept the Collection System of the Year Award from the State Valley ROP's 6th year collaboration with the District will commence in June.

CLOSED SESSION

A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
Agency Designated Representatives: General Manager, Human Resources/Administration Manager, Labor Relations Consultant and/or General Counsel

Employee Organization: The International Union of Operating Engineers Stationary Local 39

Closed session began at 4:42 p.m.

RECONVENNE OPEN SESSION

Open Session began at 4:48 p.m. There was no reportable action.

ADJOURNMENT

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned on a motion made by Director Robertson, and seconded by Director Palomar, and approved by a unanimous voice vote at 4:49 p.m.

Respectfully submitted,

Approved,

Veronica Cazares, General Manager

Buddy Mendes, Chairman of
the Board

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE SPECIAL BOARD MEETING OF DIRECTORS

MAY 29, 2024

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:00 p.m. by Chairman Mendes.

DIRECTORS

Nathan Magsig(P)
Juan Mejia(P@4:05pm)
Vince Palomar(P)
Scott Robertson, Vice Chair(P)
Buddy Mendes, Chairman(P)

STAFF AND CONSULTANTS

Veronica Cazares, General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Hilda Cantú Montoy, General Counsel
Tricia Miller, Administrative Services/HR Manager
Craig Perry, Chief Plant Operator
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Special Board meeting of May 29, 2024 was made by Director Robertson and seconded by Palomar and approved by a unanimous voice vote:

AYE: Directors Magsig, Palomar, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT:
ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Subject: Valley Regional Occupational Program (VROP)– District’s Job Shadowing Training Program

Recommendation: That the Board approve the District’s continued partnership with the VROP and the School Districts within our Member cities and authorize General Manager to execute a Memorandum of Understanding (MOU) with Selma Unified School District. (p.1)

B. Subject: Consideration of Revised Minimum Contributions in Article XII – Health and

Welfare for Current Represented Employees and for Current Unrepresented Employees
Recommendation: That the Board take action as follows: (i) to approve the Side Letter to the 2022 MOU between the Selma-Kingsburg-Fowler County Sanitation District and International Union of Operating Stationary Engineers Local 39 Regarding Revised Minimum District Contributions in Article XII – Health and Welfare for Current Represented Employees; (ii) to approve Revised Minimum District Contributions to Health and Welfare Benefits for Current Unrepresented Employees; and (iii) to direct staff to include such revisions in upcoming updated District’s Personnel Rules and Regulations. (p.6)

There being no comment from the public, a motion to approve the consent calendar was made by Director Robertson and seconded by Director Mejia and approved by a unanimous voice vote:

AYE: Director Magsig, Palomar, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT:
ABSTAIN:

PUBLIC HEARINGS

Began at 4:02PM

Director Mejia arrived at 4:05PM

A. Subject: Public Hearing on Proposed Sewer Service Charges and Ratifying Proposition 218 Process

Recommendation: That the Board (i) open and conduct the public hearing; (ii) close the public hearing; (iii) direct the secretary to report on the number of protests received; and (iv) if a majority protest does not exist, adopt Resolution No. 2024-08 A Resolution of the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District Ratifying the Proposition 218 Process Relating to Increased Sewer Service Charges and Authorizing the Adoption of an Ordinance Imposing Increased Fees. (p.9)

Theresa Jutovich presented an overview of the wastewater rates and study that had been presented to the PAC and the Board on March 14, 2024.

- B. Subject: Public Hearing to consider Ordinance 2024-01 Establishing New Sewer Service Rates

Recommendation: That the Board (i) open and conduct the public hearing to receive public comments; (ii) close the public hearing; and (iii) waive full reading and introduce Ordinance No. 2024-01, "An Ordinance Amending Ordinance No. 3 Providing for the Establishment of Sewer Service Charges for Services and Facilities Furnished by District's Sewage System, Collection Procedures, Penalties for Delinquency and Restriction on the Use of Funds Derived." (p.12)

- C. Subject: Public Hearing to consider Ordinance 2024-02 for Collecting Sewer Charges on the Fresno County Tax Roll

Recommendation: The Board (i) open and conduct the public hearing to receive public comments; (ii) close the public hearing; and (iii) waive full reading and introduce Ordinance No. 2024-02, An Ordinance Electing to Collect Sewer Service Charges for the Fiscal Year 2024-2025 on the Fresno County Tax Roll. (p.38)

ADJOURNMENT

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned on a motion made by Director Robertson, and seconded by Director Palomar, and approved by a unanimous voice vote at 4:23 p.m.

Respectfully submitted,

Approved,

Veronica Cazares, General Manager

Buddy Mendes, Chairman of
the Board

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

**May 08, 2024
WARRANT LIST**

ALLIANT INSURANCE SERVICES	GENERAL INSURANCE	87.00
AMERICAN EXPRESS	TRAVEL & TRAINING,	1,628.20
	MEMBERSHIPS,NOTARY SERVICES	
ANDERSON & BALLOU INC.	REPAIRS & MAINTENANCE	23,000.00
ARNOLD, STEPHEN	RETIREE HEALTH REIMBURSEMENT	184.72
BSK ASSOCIATES	EXTERNAL LAB SERVICES	3,868.00
CALIFORNIA CAD SOLUTIONS INC	GIS SERVICES	9,090.00
CALIFORNIA WATER SERVICE	WATER UTILITIES	12.27
CALPERS	RETIREMENT	40,822.50
CASA	TRAVEL & TRAINING	695.00
CENTRAL VALLEY CULLIGAN, INC.	DRINKING WATER, EXTERNAL LAB SERVICES	488.58
CINTAS CORPORATION NO.2	RENT & LEASE EQUIPMENT	284.42
COMCAST	COMMUNICATIONS	180.91
CWEA	MEMBERSHIPS	221.00
DAVID MICHEL	RETIREE HEALTH REIMBURSEMENT	184.72
DKF SOLUTIONS GROUP, LLC	PROF.SERVICES 0 MED & SAFETY	350.00
E.G. BABCOCK COMPANY	EQUIPMENT MAINTENANCE	168.64
FERGUSON WATERWORKS	EQUIPMENT MAINTENANCE	75.19
GARY HELM	RETIREE HEALTH REIMBURSEMENT	184.72
HOME DEPOT CREDIT SERVICES	EQUIPMENT MAINTENANCE, BUILDING & GROUNDS MAINT.	188.67
INDUSTRIAL ELECTRICAL CO	EQUIPMENT MAINTENANCE	17,955.73
JAIME RUIZ	RETIREE HEALTH REIMBURSEMENT	184.72
JAMES HORNE	RETIREE HEALTH REIMBURSEMENT	184.72
JIM OLINGER	RETIREE HEALTH REIMBURSEMENT	184.72
JIMMY GARCIA	RETIREE HEALTH REIMBURSEMENT	410.87
KINGSBURG, CITY OF	WATER UTILITIES	64.50
LUCERO, JULIAN	RETIREE HEALTH REIMBURSEMENT	184.72
MARTIN ALEXANDER DIAZ	CERTIFICATION FEE REIMBURSEMENT	98.00
MID VALLEY DISPOSAL	WASTE UTILITIES	930.25
MONTOY LAW CORPORATION	PROFESSIONAL SERVICES: LEGAL	4,253.50
NAPA AUTO PARTS	EQUIPMENT MAINTENANCE	120.48
NELSON'S POWER CENTER	SMALL TOOLS & EQUIPMENT	37.96
NELSON'S ACE HARDWARE	EQUIPMENT MAINTENANCE	248.97
O'REILLY AUTO PARTS	EQUIPMENT MAINTENANCE	30.49
ORTIZ, GABINO	CERTIFICATION FEE REIMBURSEMENT	206.00
PG&E	ELECTRIC UTILITIES	39,922.00
POWER BUSINESS TECHNOLOGY LLC	OFFICE SUPPLIES	33.64
PROFESSIONAL PRINT & MAIL, INC	PROP 218 MAILER PRINTING	5,002.99
REFUJIO VENEGAS	WELLNESS PROGRAM REIMBURSEMENT	40.00
ROBERT CURRIE	RETIREE HEALTH REIMBURSEMENT	184.72
RODRIGUEZ, ERNESTO	CERTIFICATION FEE REIMBURSEMENT	108.00
SALLY RODRIGUEZ	RETIREE HEALTH REIMBURSEMENT	184.72
SARA J. STAUNTON	RETIREE HEALTH REIMBURSEMENT	184.72
SIGNMAX	EQUIPMENT MAINTENANCE	159.28
SILVAS OIL CO. INC.	FUEL	1,817.36
VISALIA FORD	2023 FORD F-550 CRANE TRUCK	145,376.83
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	421.93
STEVE JENSEN	RETIREE HEALTH REIMBURSEMENT	167.79
TELSTAR INSTRUMENTS, INC.	EQUIPMENT MAINTENANCE	1,322.00
THE BUSINESS JOURNAL	PRINTING - ADVERTISING	292.50
THE SENTINEL	PRINTING - LEGAL ADS **void**	351.08
THE SENTINEL	PRINTING - LEGAL ADS **void**	-351.08
T-MOBILE USA INC.	COMMUNICATIONS	1,137.83
TOSHIBA FINANCIAL SERVICES	COPIER LEASES	740.03
TRANSWESTERN INS ADMIN	DENTAL / VISION INSURANCE	518.54
UNWIRED BROADBAND, INC.	COMMUNICATIONS	749.99
VESTIS	UNIFORMS,MATS,MOPS,TOWELS	1,683.20
VIDEO INSPECTION SPECIALISTS	CCTV INSPECTIONS, MISC REPAIRS SELMA	52,834.76
WORKFORCE GO!	INFORMATION SYSTEMS	75.00

MAS 200 Total Checks

\$359,768.00

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT
May 22, 2024
WARRANT LIST**

AMAZON CAPITAL SERVICES	INFORMATION SYSTEMS	409.38
AT&T MOBILITY	COMMUNICATIONS	151.32
AT&T/CALNET 3	COMMUNICATIONS	144.59
BCT CONSULTING LLC	INFORMATION SYSTEMS	742.50
CALIFORNIA WATER SERVICE	WATER UTILITIES	36.43
CALPERS - CERBT	OPEB CONTRIBUTION	105,104.00
CALPERS HEALTH	HEALTH INSURANCE	38,909.79
CWEA	MEMBERSHIPS	221.00
DATA FLOW SYSTEMS INC.	EQUIPMENT MAINTENANCE	877.00
DOPUDJA & WELLS CONSULTING INC.	COLLECTION SYSTEM MASTER PLAN	6,512.50
ELECTRIC MOTOR SHOP, INC.	EQUIPMENT MAINTENANCE	4,465.14
ENVIRONMENTAL RESOURCE ASSOC.	LABORATORY SUPPLIES	1,777.40
ERNEST C MENDES	DIRECTOR'S FEE	127.63
HERNANDEZ, FRANK	CERTIFICATION FEE REIMBURSEMENT	196.00
HOME DEPOT CREDIT SERVICES	SAFETY SUPPLIES, EQUIPMENT MAINT.	211.51
JEFFREY GLENN RANSOM	TRAVEL & TRAINING	13.08
JOSEPH BARELA	TRAVEL & TRAINING	12.52
JUAN MEJIA	DIRECTOR'S FEE	127.63
MID VALLEY DISPOSAL	WASTE UTILITIES	150.00
MKN	CCTV, NORTH L/S PROJECT	41,137.46
MORGAN BROTHERS INC	PEST CONTROL	155.00
NAPA AUTO PARTS	EQUIPMENT/AUTO MAINTENANCE	1,482.09
NATHAN MAGSIG	DIRECTOR'S FEE	127.63
NELSON'S ACE HARDWARE	SAFETY SUPPLIES	68.28
NORTH AMERICAN BENEFITS CO	LIFE INSURANCE	409.36
PG&E	ELECTRIC UTILITIES	10,396.60
PRO-ACCESS SOLUTIONS INC.	BUILDING & GROUNDS MAINTENANCE	490.00
PROFESSIONAL COMMUNICATIONS NETWORK	COMMUNICATIONS	60.00
PROFESSIONAL PRINT & MAIL, INC	SEPTIC HAULER FORMS	1,104.72
RAFTELIS FINANCIAL CONSULTANTS	SEWER RATE STUDY	17,871.65
RANDY CABALLERO	WELLNESS PROGRAM REIMBURSEMENT	40.00
ROADHOUSE 99 LLC	OUTREACH	1,500.00
SALINAS, JOSE LUIS	WELLNESS PROGRAM REIMBURSEMENT	40.00
SCOTT ROBERTSON	DIRECTOR'S FEE	127.63
SILVAS OIL CO. INC.	FUEL	2,281.35
T&M HAZARDOUS WASTE MANAGEMENT	EQUIPMENT MAINTENANCE	2,565.00
TELSTAR INSTRUMENTS, INC.	EQUIPMENT MAINTENANCE	5,030.00
THE GAS CO	GAS UTILITIES	306.16
THE SENTINEL	PRINTING - ADVERTISING	293.96
TINT MASTER KINGSBURG	AUTO MAINTENANCE	50.00
TRANSWESTERN INS ADMIN	DENTAL / VISION INSURANCE	674.18
VESTIS	UNIFORMS, MATS, MOPS, TOWELS	1,656.20
VIDEO INSPECTION SPECIALISTS	SELMA PIPE REPAIR	3,368.00
VINCE PALOMAR	DIRECTOR'S FEE	127.63

MAS 200 Total Checks

\$251,552.32

SKF COUNTY SANITATION DISTRICT
 CASH ACTIVITY REPORT
 Month: MAY
 Fiscal Year: 2023-24

Cash Account Description	End of Month Cash Balance as of June 30, 2023	End of Month Cash Balance May 31, 2024
Cash in Treasury: Operations & Maintenance	\$ 5,043,024.93	\$ 7,296,404.51
Cash in Bank: Operations & Maintenance	\$ 28,912.44	\$ 27,142.20
Cash in Bank: Payroll	\$ 203.46	\$ 111,168.79
Petty Cash	\$ 700.00	\$ 700.00
Total Operations & Maintenance	\$ 5,072,840.83	\$ 7,435,415.50
Cash in County Treasury:Expansion	\$ 5,393,049.36	\$ 5,662,633.51
Cash in County Treasury: R&R	\$ 6,245,192.21	\$ 5,531,299.96
Cash in County Treasury:Selma	\$ 2,319,258.37	\$ 1,783,859.86
Cash in County Treasury: Selma SWRCB Reserve	\$ 267,803.77	\$ 269,198.61
Total Selma	\$ 2,587,062.14	\$ 2,053,058.47
Cash in County Treasury:Kingsburg	\$ 3,426,769.60	\$ 3,297,540.62
Cash in County Treasury:Fowler	\$ 1,932,604.12	\$ 1,902,049.85
Total Cash Balance	\$ 24,657,518.26	\$ 25,881,997.91

SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT
WARRANT LIST & SALARY AND FRINGE BENEFIT EXPENDITURE SUMMARY
FOR THE MONTH ENDED MAY 31, 2024

SERVICE AND SUPPLIES EXPENDITURES:

WARRANT LIST ENDING	5/8/2024	\$	359,768.00
WARRANT LIST ENDING	5/22/2024	\$	251,552.32
			611,320.32
TOTAL SERVICE AND SUPPLIES EXPENDITURES			\$ 611,320.32

SALARIES, PERS, TAXES, & HEALTH INSURANCE EXPENDITURES

TOTAL SALARIES PERIOD ENDING:

SALARIES	5/5/2024	\$	97,621.29
EMPLOYER CONTRIBUTIONS (PERS)	5/5/2024	\$	9,733.53
EMPLOYER TAXES	5/5/2024	\$	1,266.43
HEALTH INSURANCE	5/5/2024	\$	13,670.80
			\$ 122,292.05

TOTAL SALARIES PERIOD ENDING:

SALARIES	5/19/2024	\$	100,015.93
EMPLOYER CONTRIBUTIONS (PERS)	5/19/2024	\$	9,733.47
EMPLOYER TAXES	5/19/2024	\$	1,305.14
HEALTH INSURANCE	5/19/2024	\$	13,670.80
			\$ 124,725.34

TOTAL SALARIES, PERS, TAXES, & HEALTH INSURANCE EXPENDITURES			\$ 247,017.38
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	GRAND TOTAL	\$	858,337.70

MEMORANDUM

(June 13, 2024, Board Meeting)

To: S-K-F CSD Board of Directors

Agenda Item: 4-D

From: Veronica Cazares, General Manager

Action: Motion

Staff Report Prepared By: Tricia Miller, Administration Services/HR Manager

Date Prepared: May 30, 2024

SUBJECT:

Annual Budget Transfer to Refurbishment & Replacement Account

RECOMMENDATION

That the Board authorize Staff to do an annual budget transfer of \$1,838,155.00 from the Operation & Maintenance account to the Refurbishment & Replacement account and transfer \$126,670.00 from the District Expansion account to the Refurbishment & Replacement account for Fiscal Year 2023-24.

EXECUTIVE SUMMARY

Annually, the Board needs to take action to authorize the accounting transfer of money from the Operations & Maintenance (O&M) account to the Refurbishment & Replacement (R&R) account which was \$1,838,155.00; and the District Expansion account to the Refurbishment & Replacement (R&R) account which was \$126,670.00 for Fiscal Year 2023-24.

The transfers were recommended by Raftelis Financial Consultants, Inc. in the District's 2017 Sewer Rate Study and were approved in the FY 2023-24 Budget to provide funding for treatment plant refurbishment & replacement projects.

MEMORANDUM

(June 13, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Memo Prepared: May 30, 2024

Agenda Item: 4-E
Action: Motion

SUBJECT: Chief Plant Operator Craig Perry's out-of-State training request for the Tri-State Seminar in Las Vegas, NV.

RECOMMENDATION

That the Board approve Craig Perry's out-of-State training request for the Tri-State Seminar in Las Vegas, NV.

EXECUTIVE SUMMARY

As per District's Personnel Rules and Regulations all training, and travel costs shall be approved by the General Manager, except out-of-state travel which must be approved by the Board of Directors.

Craig Perry has requested to attend the Annual Tri-State Seminar. The Seminar is sponsored by **AZ Water Association, California Water Environment Association,** and the **Nevada Water Environment Association.** The seminar will be held at South Point Hotel & Casino and the training dates are August 5-8, 2024. The total estimated expenses for registration, mileage, meals and accommodation are \$863.00.

Since 1985, Tri-State Seminar LLC (TSS) has been providing affordable, high-quality education to water and wastewater operators from the Western United States through this annual three day seminar designed to provide professional development, continuing education, and technology transfer to support the vision and missions of three partner organizations: AZ Water Association, California Water Environment Association, and the Nevada Water Environment Association.

MEMORANDUM

(June 13, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Memo Prepared: June 1, 2024
Staff Report Prepared By: Tricia Miller, Administration Services/HR Manager

Agenda Item: 4-F
Action: Motion

SUBJECT:

Employee Recognition Program

RECOMMENDATION

General Manager Cazares recommends that the Board accept FY 2024-25 Employee Recognition Program

EXECUTIVE SUMMARY

Over the years, management has established an Employee Recognition Program that promotes harmonious and productive working relationships among employees as well as between Board Members and Employees. This program is at the discretion of management, under general authorization of the budget. The projected FY 2024-25 annual costs, which is approximately \$12,400 out-of-pocket plus approximately \$8,900 in time off with pay.

Service Awards - Lapel pins and jackets are given for every 5 years of service. A lapel pin, jacket or board, plaque, a day off with pay, \$150 after taxes and a resolution from the Board are presented at 20 years of service, and every five years thereafter. Board member recognition may include jackets, boards, pins, plaques and refreshments. The cost, including time off, is approximately \$1,000 per year.

Picnic - The District contributes \$50 per employee attending the annual picnic. The cost is approximately \$800 per year.

Winter Dinner - The District contributes \$85 per employee attending the winter dinner. The cost is approximately \$1,700 per year.

Employee of the Year - In addition to a reserved parking space and a jacket or board, a day off with pay and \$150 after taxes is presented. His or her name and photo are placed on the rotating trophy plaque. The cost, including time off, is approximately \$350 per year.

Mr. (or Ms.) Steady Award - For employees who have no sick usage in excess of 8 hours for the year ending November 30th, a Mr. or Ms. Steady certificate and District jacket or board are presented. The cost is approximately \$300 per year.

Employees' Activities Committee (EAC) - District support of the EAC includes time on duty to meet, plan, prepare and clean up from activities such as Chili Cook-Off and potluck lunches. The vending equipment, which the EAC stocks and from which the EAC profits, is purchased and maintained at District expense. The cost is approximately \$400 per year.

Efficiency Suggestions - When an employee has a suggestion that saves time or money in their own department, the General Manager may grant them time off with pay from one hour to one day. The time-off cost is approximately \$200 per year.

Safety - Employees who have no lost time due to on-the-job accidents for the year ending November 30th receive a hardhat sticker and a gift with an average value of \$200 during an annual safety awards presentation breakfast. Also, at monthly safety training meetings, the District supplies donuts, or pastries. The cost is approximately \$7,100.

Pre-Holiday ½ Days Off – Depending on the workload, those who work on Christmas Eve and New Year’s Eve are allowed to leave at noon with the rest of the day off with pay to avoid traffic and to be with their families to prepare for the holidays. Employees on sick leave, vacation leave or other leave are not credited with a ½ day; they must use 8 hours of accrued leave. The time-off cost is approximately \$7,200 per year.

Chairperson’s BBQ – As the Chairperson of the Board may request, the District purchases hamburgers, buns, condiments and soda for occasional lunchtime barbecues hosted (cooked) by the Chairperson. All employees and Board members are invited. Attendees may bring a salad, dessert or side dish. The cost is approximately \$1,000 per year.

Condolence Flowers – For employees who are hospitalized unexpectedly and for the funeral of an employee’s spouse, mother, father, son or daughter, the District contributes \$80 toward a general collection to send a card and appropriate flowers or floral arrangement. The cost is approximately \$640 per year.

Retirement Luncheons – For retiring employees who so desire, a luncheon is held in their honor, and they are presented with a plaque memorializing their years of service. Individual employees may present personal gifts. The employee’s family is invited to the luncheon along with Board members. The employee is given the remainder of the day off with pay. The cost is approximately \$600 per year.

Wellness Program – To promote employee health and reduce occupational injury, the District will reimburse employees for health and safety activities, equipment, and services. Employees can receive a yearly incentive for getting an annual physical, dental, and vision checkup by submitting a reimbursement form and proof of checkup. The reward will be for medical; or for dental; or gym membership, fitness equipment, and fitness-related event registration, i.e., walking, biking, and running events, to an amount not to exceed \$40.00 per employee per fiscal year. The program may be adjusted according to CSRMA rules. The cost, to be reimbursed by the District’s insurer California Sanitation Risk Management Authority (CSRMA), is approximately \$1,200 per year.

MEMORANDUM

(June 13, 2024, Board Meeting)

To: S-K-F CSD Board of Directors

Agenda Item: 4-G

From: Veronica Cazares, General Manager

Action: Ordinance No. 2024-01

Date Memo Prepared: May 30, 2024

Prepared by: Tricia Miller, Administrative Services/Human Resources Manager

SUBJECT:

Second Reading of Ordinance No. 2024-01, An Ordinance Amending Ordinance No. 3, "An Ordinance Providing for the Establishment of Sewer Service Charges for Services and Facilities Furnished by District's Sewage System, Collection Procedures, Penalties for Delinquency and Restriction on the Use of Funds Derived."

RECOMMENDATION:

That the Board waive full reading and adopt Ordinance No. 2024-01, An Ordinance Amending Ordinance No. 3, "An Ordinance Providing for the Establishment of Sewer Service Charges for Services and Facilities Furnished by District's Sewage System, Collection Procedures, Penalties for Delinquency and Restriction on the Use of Funds Derived."

EXECUTIVE SUMMARY:

Under the Health and Safety Code, fees and charges may only be imposed by ordinance. At the May 29, 2024 Special Board meeting, the Board conducted the Proposition 218 hearing, counted protests, received public comments, closed the hearing, and adopted Resolution No. 2024-08 ratifying the Proposition 218 process and authorizing the adoption of an ordinance to establish the new rates.

At the same Board meeting, the Board held two other public hearings: (1) regarding Ordinance No. 2024-01 which sets the sewer service charge rates for fiscal years 2024-25 to 2028-29 and (2) regarding Ordinance 2024-02 which includes the required text to implement the new sewer service charges starting August 1, 2024 of fiscal year 2024-25, July 1, 2025 of fiscal year 2025-26, July 1, 2026 of fiscal year 2026-27, July 1, 2027 of fiscal year 2027-28 and July 1, 2028 of fiscal year 2028-29. After the public hearings both ordinances were introduced.

Attachment: Ordinance No. 2024-01

ORDINANCE NO. 2024-01

AN ORDINANCE OF THE SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT AMENDING ORDINANCE NO. 3, "AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT OF SEWER SERVICE CHARGES FOR SERVICES AND FACILITIES FURNISHED BY DISTRICT'S SEWAGE SYSTEM, COLLECTION PROCEDURES, PENALTIES FOR DELINQUENCY AND RESTRICTION ON THE USE OF FUNDS DERIVED" TO INCREASE SEWER SERVICE RATES.

The Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District, Fresno County, California, ordains as follows:

SECTION 1. Ordinance No. 3 entitled “An Ordinance Providing for the Establishment of Sewer Service Charges for Services and Facilities Furnished by District’s Sewage System, Collection Procedures, Penalties for Delinquency and Restriction on the Use of Funds Derived” was enacted by the Board on September 2, 1971, and has been amended numerous times over the years. Ordinance No. 3 was last amended on July 11, 2019, by Ordinance No. 2019-01 and is referred to in this ordinance as “Ordinance No. 3, as amended.”

SECTION 2. On May 29, 2024, the Board of Directors held a public hearing in accordance with Proposition 218 to consider increases to sewer service rates. After closing the public hearing, the Board considered and adopted Resolution No. 2024-08 ratifying the Proposition 218 process relating to increased sewer service rates and authorizing the adoption of an ordinance adopting increased sewer service rates. This ordinance amends Ordinance No. 3, as amended, and adopts increased sewer service rates.

SECTION 3. Section 4 of Ordinance No. 3, as amended, is hereby amended as follows:

SECTION 4. RATES.

- A. The sewer service rates set forth in Ordinance No. 3 as amended by Ordinance No. 2019-01 shall remain in effect until July 31, 2024.

- B. Effective August 1, 2024, the annual sewer service rates for all user classes shall be charged as set forth in the Rate Schedule Summary attached hereto as Exhibit A and incorporated by reference as if fully set forth herein. The FY 2024-2025 assessed rates which are transmitted to the County Assessor for collection shall reflect amounts consistent with this Section 4B.

- C. Effective July 1, 2025, the annual sewer service rates for all user classes shall be charged as set forth in the Rate Schedule Summary attached hereto as Exhibit B and incorporated by reference as if fully set forth herein. The FY 2025-2026 assessed rates which are transmitted to the County Assessor for collection shall reflect the amounts in this Section 4C.

- D. Effective July 1, 2026, the annual sewer service rates for all user classes shall be charged as set forth in the Rate Schedule Summary attached hereto as Exhibit C and incorporated by reference as if fully set forth herein. The FY 2026-2027 assessed rates which are transmitted to the County Assessor for collection shall reflect the amounts in this Section 4D.

- E. Effective July 1, 2027, the annual sewer service rates for all user classes shall be charged as set forth in the Rate Schedule Summary attached hereto as Exhibit D and incorporated by reference as if fully set forth herein. The FY 2027-2028 assessed rates which are transmitted to the County Assessor for collection shall reflect the amounts in this Section 4E.

- F. Effective July 1, 2028, the annual sewer service rates for all user classes shall be charged as set forth in the Rate Schedule Summary attached hereto as Exhibit E and incorporated by reference as if fully set forth herein. The FY 2028-2029 assessed rates which are transmitted to the County Assessor for collection shall reflect the amounts in this Section 4F.

G. Services outside the District boundary shall be charged annually a surcharge equal to Ten Dollars (\$10.00), to cover administrative costs and such other costs of the District not covered by the single-family residence (SFR) unit charge.

SECTION 4. Section 7 of Ordinance No. 3, as amended, is hereby amended as follows:

SECTION 7. INDUSTRIAL USERS.

Users in the industrial classes shall pay in monthly installments an annual fixed charge based on the greater of either peak or baseline discharge and, in addition, a monthly service charge for operation and maintenance costs, which charges shall be in accordance with the schedules set forth below. The following schedules set forth the rates for each fiscal year. It is noted that the rates for FY 2024-25 shall be effective on August 1, 2024. Thereafter, rates shall commence on July 1st of each fiscal year.

1. ANNUAL FIXED CHARGE - pursuant to the S-K-F CSD Guidelines for Administrative Implementation of Ordinance No. 42, is the combination of the charges for the three following parameters:

- Volume = Flow Charge (\$/MGD)
- Biochemical Oxygen Demand = B.O.D. Charge (\$/#BOD/DAY)
- Suspended Solids = S.S. Charge (\$/#SS/DAY)

Industrial R&R Charge	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Flow Charge (\$/MGD)	\$215,891	\$235,321	\$256,500	\$271,890	\$288,204
B.O.D. Charge (\$/#BOD/DAY)	\$9.84	\$10.73	\$11.70	\$12.41	\$13.16
S.S. Charge (\$/#SS/DAY)	\$32.45	\$35.38	\$38.57	\$40.89	\$43.35

2. OPERATION AND MAINTENANCE CHARGE - charge for each of the three parameters is as follows:

- Volume = Flow Charge (\$/MG)
- Biochemical Oxygen Demand = B.O.D. Charge (\$/#BOD)
- Suspended Solids = S.S. Charge (\$/#SS)

Industrial O&M Charge	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Flow Charge (\$/MG)	\$2,834.62	\$3,089.74	\$3,367.82	\$3,569.89	\$3,784.09
B.O.D. Charge (\$/#BOD)	\$0.46	\$0.51	\$0.56	\$0.60	\$0.64
S.S. Charge (\$/#SS)	\$0.44	\$0.48	\$0.53	\$0.57	\$0.61

3. CITIES' COLLECTION SYSTEM RESERVE CHARGE - charge for those industrial users which discharge into one of the following city-owned sewerage collection systems is as follows:

Selma R&R

Volume = Flow (\$/MG)

Selma R&R	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Flow (\$/MG)	\$1,047.62	\$1,166.67	\$1,285.71	\$1,404.76	\$1,547.62

Kingsburg R&R

Volume = Flow (\$/MG)

Kingsburg R&R	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Flow (\$/MG)	\$571.43	\$666.67	\$761.90	\$857.14	\$952.38

Fowler R&R

Volume = Flow (\$/MG)

Fowler R&R	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Flow (\$/MG)	\$738.10	\$821.43	\$904.76	\$988.10	\$1,071.43

An industry which discharges directly into a District interceptor sewer is not subject to the collection system reserve charge.

SECTION 5. Section 15 of Ordinance No. 3, as amended, is hereby amended as follows:

SECTION 15. EFFECTIVE DATE OF CHARGES.

The annual sewer service charges referenced in this Ordinance shall become effective on August 1, 2024 for Fiscal Year 2024-25; become effective on July 1, 2025 for Fiscal Year 2025-26; become effective on July 1, 2026 for Fiscal Year 2026-27; become effective on July 1, 2027

for Fiscal Year 2027-28; become effective on July 1, 2028 for Fiscal Year 2028-29 and shall apply to all premises then connected directly or indirectly to the sanitary sewerage systems or to any facilities owned and/or operated by the District. With respect to premises thereafter connected directly or indirectly to the sanitary sewerage systems or to any facilities owned and/or operated by the District, said charges shall be effective immediately upon completion of the final inspection which certifies that the premises are able to be occupied.

SECTION 6. EFFECTIVE DATE OF ORDINANCE AND PUBLICATION. This ordinance shall take effect thirty days after passage. A summary of this ordinance, as attached hereto, shall be published one (1) time in the Kingsburg Recorder, Selma Enterprise and The Fresno Bee, newspapers of general circulation printed and published in the District. The ordinance and the votes of the several members of the Board of Directors shall be entered into the minutes of the District.

The foregoing Ordinance No. 2024-01 was introduced on May 29, 2024, by a majority vote and adopted on roll call on a regular meeting held on June 13, 2024, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENCES:

Buddy Mendes
Chairman of the Board of Directors

Veronica Cazares
Secretary of the Board of Directors

SKF CSD ORDINANCE NO. 2024-01
EXHIBIT "A"
FY 2024-25
RATES AS OF AUGUST 1, 2024

<u>CLASS</u> <u>NO.</u>	<u>USER DESCRIPTION (EQUIVALENCY)</u>	<u>Selma</u> <u>\$/YEAR</u>	<u>Kingsburg</u> <u>\$/YEAR</u>	<u>Fowler</u> <u>\$/YEAR</u>	<u>PER UNIT</u>
01)	Single Family Residence (Base Charge Unit) Multiple Family Residence (MFR-3) 3-BR (1.00 ESFR/SFR or MFR-3)	583.14	543.14	557.14	SFR or MFR-3
02)	Multiple Family Residence (MFR-2) 2-BR, Condominium & Mobile Home (0.75 ESFR/MFR-2, M.H. or Condo)	437.36	407.36	417.86	Unit
03)	Multiple Family Residence (MFR-1) 1-BR (0.60 ESFR/Apartment)	349.88	325.88	334.28	MFR-1
04)	Hotel/Motel Without Dining Facilities (0.50 ESFR/Room) or wastewater volume upon request of owner	291.57	271.57	278.57	Room
05)	Rooming House/Bed & Breakfast Dorm Facility (0.50 ESFR/Living Unit)	291.57	271.57	278.57	Room
06)	Nursing Home (0.40 ESFR/Bed)	233.26	217.26	222.86	Bed
07)	Multiple User Classes Suites Building (Two or more separate businesses in a common building on a parcel with only sanitary wastewater discharged) (0.40 ESFR per Business Suite) (1.00 ESFR Minimum/Building)	583.14 233.26	543.14 217.26	557.14 222.86	ESFR Suite
08)	Grocery Stores (1.02 ESFR/84,000 Gal. Wastewater Volume) Meat Market (1.50 ESFR/84,000 Gal. W.W. Volume)	594.80 874.71	554.00 814.71	568.28 835.71	ESFR ESFR
09)	Department Store, Single Business Building (1.00 ESFR Minimum or W.W. Volume analysis with multiple activities within the store)	583.14	543.14	557.14	ESFR
10)	Theaters - Auditoriums (1.00 ESFR Minimum)	583.14	543.14	557.14	ESFR

(1.00 ESFR/84,000 Gal. W.W. Volume)

	Community Centers, Amusement Centers Recreation Halls, Club Houses Fraternal Meeting Halls (1.00 ESFR Minimum, or 1.0 ESFR/84,000 Gal. W.W. Volume)	583.14	543.14	557.14	ESFR
11)	Business - Finance Institution - Professional Building Sanitary W.W. Only (1.00 ESFR Minimum/0.40 ESFR per Independent Suite)	583.14	543.14	557.14	ESFR
12)	Dental/Medical Offices (1.00 ESFR Minimum - 0.25 ESFR/Operatory or Exam Room - 1.00 ESFR/84,000 Gal. W.W. Volume)	583.14	543.14	557.14	ESFR
13)	Bar/Tavern Without Dining (1.00 ESFR Minimum - 1.00 ESFR/84,000 Gal. W.W. Volume)	583.14	543.14	557.14	ESFR
14)	Restaurant facilities (1.50 ESFR per 84,000 Gal. W. W. Volume)	874.71	814.71	835.71	ESFR
15)	Fast Food Service Facility (1.15 ESFR per 84,000 Gal. W. W. Volume)	670.61	624.61	640.71	ESFR
16)	Take-Out Food Service (0.85 ESFR per 84,000 Gal. W. W. Volume)	495.67	461.67	473.57	ESFR
17)	Barber/Beauty Shops (0.50 ESFR Minimum 1.0 ESFR/84,000 Gal. W. W. Volume)	583.14	543.14	557.14	ESFR
18)	Cleaners - Clothing (1.00 ESFR Minimum)	583.14	543.14	557.14	ESFR
19)	Laundromat (0.82 ESFR/84,000 Gal. W. W. Volume)	478.17	445.37	456.85	ESFR
20)	Auto Service Station (1.00 ESFR Min.) with R. V. Dump (1.50 ESFR Minimum) (1.00 ESFR/84,000 Gal. W. W. Volume) with Mini-Mart (0.50 ESFR Additional) (1.00 ESFR/84,000 Gal. W. W. Vol.)	583.14	543.14	557.14	ESFR
21)	Machine Shop/Auto Repair Shop (1.00 ESFR Minimum with Steam Cleaning (0.25 ESFR added)	583.14	543.14	557.14	ESFR

with Caustic Cleaning Dip (0.25 ESFR added)
 Body Repair - Paint Shop (1.00 ESFR Minimum)

22)	Car Wash (0.70 ESFR/84,000 Gal. W. W. Volume)	408.20	380.20	390.00	ESFR
23)	Funeral Chapel (2.00 ESFR Minimum)	1,166.28	1,086.28	1,114.28	Facility
24)	Hospital (0.80 ESFR/Average Occupied Bed)	466.51	434.51	445.71	Bed
25)	Church (1.00 ESFR Minimum) Rectory (1.00 ESFR Minimum) Social Hall (1.00 ESFR Minimum) School (See Class 27)	583.14	543.14	557.14	
26)	Public Agency or Institutional Facilities (1.0 ESFR Minimum)	583.14	543.14	557.14	
27)	Schools				
	a) Elementary with food preparation 0.0311	18.14	16.89	17.33	ADA
	b) Elementary without food preparation 0.0232	13.53	12.60	12.93	ADA
	c) Middle (Junior H.S.) 0.0255 ESFR/ADA	14.87	13.85	14.21	ADA
	d) High School with food preparation 0.0410	23.91	22.27	22.84	ADA
	e) High School without food preparation 0.0380	22.16	20.64	21.17	ADA
	f) Admin./Shop/Maint. 1.0000 ESFR / School	583.14	543.14	557.14	School
	g) Summer Classes 0.0250 ESFR/ADA	14.58	13.58	13.93	ADA
	h) Swimming Pool, School/Community 1.0000	583.14	543.14	557.14	School
	ADA is based on the end-of-school-year ADA as				
28)	Veterinary Clinic/Kennel (1.00 ESFR per 84,000 Gallons Wastewater)	583.14	543.14	557.14	ESFR
29)	Industrial (Light - Non Process Wastewater) Charge by Average Employee Counts for:				
	29a) Administrative/Management at 0.0464 ESFR/Employee	27.06	25.20	25.85	Employee
	29b) Plant Production/Maintenance Employee at 0.0774 ESFR/Employee	45.14	42.04	43.12	Employee
	29c) Service/Delivery Truck Drivers at 0.0100 ESFR/Employee	5.83	5.43	5.57	Employee
30)	Industrial, Significant Process Waste Water Discharger with separate sewer	Per 7.1, 7.2	Per 7.1, 7.2	Per 7.1, 7.2	

discharges of Industrial and Sanitary Wastewaters. Laboratory sampling and analysis to quantify Volume, BOD and SS of Process Discharge. Sanitary wastewaters require employee counts for:	& 7.3	& 7.3	& 7.3	
30a) Administration - Management Employees at 0.0464 ESFR/Employee	27.06	25.20	25.85	Employee
30b) Plant Production/Maintenance Employee at 0.0774 ESFR/Employee	45.14	42.04	43.12	Employee
30c) Service/Delivery Truck Drivers at 0.0100 ESFR/Employee	5.83	5.43	5.57	Employee

31) ALTERNATIVE RATE: All rates cited above are minimum rates and the District may adjust any rate that study and field data that indicate that such adjustment is needed to ensure fairness and equity. The District shall charge a higher rate where a user exceeds the annual volume, strength or solids established for its class by applying the following formula:

$$\frac{\text{ESTIMATED WASTEWATER VOLUME PER ADJUSTED POTABLE WATER CONSUMPTION (DIVIDED BY) 84,000 GALLONS RESIDENTIAL ANNUAL ESTIMATED ANNUAL WASTEWATER VOLUME}}{\text{BOD/SS CORRECTION FACTOR (IF APPLICABLE)}}$$

The SFR discharges 84,000 Gallons annually of wastewater volume containing 175 pounds of Biochemical Oxygen Demand (BOD) and 215 pounds of Suspended Solids (SS). All other non-industrial user classes are equivalents (fractions or multiples) of the SFR and are referenced as ESFR charge units. The Correction Factor is 1.00 if the wastewater discharge equals the volume, BOD, SS of the SFR. Adjustment Factors may be applied in acknowledgement of potable water consumption not discharged to the sanitary sewer.

SKF CSD ORDINANCE NO. 2024-01
EXHIBIT "B"
FY 2025-26

<u>CLASS</u> <u>NO.</u>	<u>USER DESCRIPTION (EQUIVALENCY)</u>	<u>Selma</u> <u>\$/YEAR</u>	<u>Kingsburg</u> <u>\$/YEAR</u>	<u>Fowler</u> <u>\$/YEAR</u>	<u>PER UNIT</u>
01)	Single Family Residence (Base Charge Unit) Multiple Family Residence (MFR-3) 3-BR (1.00 ESFR/SFR or MFR-3)	637.72	595.72	608.72	SFR or MFR-3
02)	Multiple Family Residence (MFR-2) 2-BR, Condominium & Mobile Home (0.75 ESFR/MFR-2, M.H. or Condo)	478.29	446.79	456.54	Unit
03)	Multiple Family Residence (MFR-1) 1-BR (0.60 ESFR/Apartment)	382.63	357.43	365.23	MFR-1
04)	Hotel/Motel Without Dining Facilities (0.50 ESFR/Room) or wastewater volume upon request of owner	318.86	297.86	304.36	Room
05)	Rooming House/Bed & Breakfast Dorm Facility (0.50 ESFR/Living Unit)	318.86	297.86	304.36	Room
06)	Nursing Home (0.40 ESFR/Bed)	255.09	238.29	243.49	Bed
07)	Multiple User Classes Suites Building (Two or more separate businesses in a common building on a parcel with only sanitary wastewater discharged) (0.40 ESFR per Business Suite) (1.00 ESFR Minimum/Building)	637.72 255.09	595.72 238.29	608.72 243.49	ESFR Suite
08)	Grocery Stores (1.02 ESFR/84,000 Gal. Wastewater Volume) Meat Market (1.50 ESFR/84,000 Gal. W.W. Volume)	650.47 956.58	607.63 893.58	620.89 913.08	ESFR ESFR
09)	Department Store, Single Business Building (1.00 ESFR Minimum or W.W. Volume analysis with multiple activities within the store)	637.72	595.72	608.72	ESFR
10)	Theaters - Auditoriums (1.00 ESFR Minimum)	637.72	595.72	608.72	ESFR

(1.00 ESFR/84,000 Gal. W.W. Volume)

	Community Centers, Amusement Centers Recreation Halls, Club Houses Fraternal Meeting Halls (1.00 ESFR Minimum, or 1.0 ESFR/84,000 Gal. W.W. Volume)	637.72	595.72	608.72	ESFR
11)	Business - Finance Institution - Professional Building Sanitary W.W. Only (1.00 ESFR Minimum/0.40 ESFR per Independent Suite)	637.72	595.72	608.72	ESFR
12)	Dental/Medical Offices (1.00 ESFR Minimum - 0.25 ESFR/Operatory or Exam Room - 1.00 ESFR/84,000 Gal. W.W. Volume)	637.72	595.72	608.72	ESFR
13)	Bar/Tavern Without Dining (1.00 ESFR Minimum - 1.00 ESFR/84,000 Gal. W.W. Volume)	637.72	595.72	608.72	ESFR
14)	Restaurant facilities (1.50 ESFR per 84,000 Gal. W. W. Volume)	956.58	893.58	913.08	ESFR
15)	Fast Food Service Facility (1.15 ESFR per 84,000 Gal. W. W. Volume)	733.38	685.08	700.03	ESFR
16)	Take-Out Food Service (0.85 ESFR per 84,000 Gal. W. W. Volume)	542.06	506.36	517.41	ESFR
17)	Barber/Beauty Shops (0.50 ESFR Minimum 1.0 ESFR/84,000 Gal. W. W. Volume)	637.72	595.72	608.72	ESFR
18)	Cleaners - Clothing (1.00 ESFR Minimum)	637.72	595.72	608.72	ESFR
19)	Laundromat (0.82 ESFR/84,000 Gal. W. W. Volume)	522.93	488.49	499.15	ESFR
20)	Auto Service Station (1.00 ESFR Min.) with R. V. Dump (1.50 ESFR Minimum) (1.00 ESFR/84,000 Gal. W. W. Volume) with Mini-Mart (0.50 ESFR Additional) (1.00 ESFR/84,000 Gal. W. W. Vol.)	637.72	595.72	608.72	ESFR
21)	Machine Shop/Auto Repair Shop (1.00 ESFR Minimum with Steam Cleaning (0.25 ESFR added)	637.72	595.72	608.72	ESFR

with Caustic Cleaning Dip (0.25 ESFR added)
 Body Repair - Paint Shop (1.00 ESFR Minimum)

22)	Car Wash (0.70 ESFR/84,000 Gal. W. W. Volume)	446.40	417.00	426.10	ESFR
23)	Funeral Chapel (2.00 ESFR Minimum)	1,275.44	1,191.44	1,217.44	Facility
24)	Hospital (0.80 ESFR/Average Occupied Bed)	510.18	476.58	486.98	Bed
25)	Church (1.00 ESFR Minimum) Rectory (1.00 ESFR Minimum) Social Hall (1.00 ESFR Minimum) School (See Class 27)	637.72	595.72	608.72	
26)	Public Agency or Institutional Facilities (1.0 ESFR Minimum)	637.72	595.72	608.72	
27)	Schools				
	a) Elementary with food preparation 0.0311	19.83	18.53	18.93	ADA
	b) Elementary without food preparation 0.0232	14.80	13.82	14.12	ADA
	c) Middle (Junior H.S.) 0.0255 ESFR/ADA	16.26	15.19	15.52	ADA
	d) High School with food preparation 0.0410	26.15	24.42	24.96	ADA
	e) High School without food preparation 0.0380	24.23	22.64	23.13	ADA
	f) Admin./Shop/Maint. 1.0000 ESFR / School	637.72	595.72	608.72	School
	g) Summer Classes 0.0250 ESFR/ADA	15.94	14.89	15.22	ADA
	h) Swimming Pool, School/Community 1.0000	637.72	595.72	608.72	School
	ADA is based on the end-of-school-year ADA as				
28)	Veterinary Clinic/Kennel (1.00 ESFR per 84,000 Gallons Wastewater)	637.72	595.72	608.72	ESFR
29)	Industrial (Light - Non Process Wastewater) Charge by Average Employee Counts for:				
	29a) Administrative/Management at 0.0464 ESFR/Employee	29.59	27.64	28.24	Employee
	29b) Plant Production/Maintenance Employee at 0.0774 ESFR/Employee	49.36	46.11	47.11	Employee
	29c) Service/Delivery Truck Drivers at 0.0100 ESFR/Employee	6.38	5.96	6.09	Employee
30)	Industrial, Significant Process Waste	Per	Per	Per	

Water Discharger with separate sewer discharges of Industrial and Sanitary Wastewaters. Laboratory sampling and analysis to quantify Volume, BOD and SS of Process Discharge. Sanitary wastewaters require employee counts for:	7.1, 7.2 & 7.3	7.1, 7.2 & 7.3	7.1, 7.2 & 7.3	
30a) Administration - Management Employees at 0.0464 ESFR/Employee	29.59	27.64	28.24	Employee
30b) Plant Production/Maintenance Employee at 0.0774 ESFR/Employee	49.36	46.11	47.11	Employee
30c) Service/Delivery Truck Drivers at 0.0100 ESFR/Employee	6.38	5.96	6.09	Employee

31) ALTERNATIVE RATE: All rates cited above are minimum rates and the District may adjust any rate that study and field data that indicate that such adjustment is needed to ensure fairness and equity. The District shall charge a higher rate where a user exceeds the annual volume, strength or solids established for its class by applying the following formula:

$$\frac{\text{ESTIMATED WASTEWATER VOLUME PER ADJUSTED POTABLE WATER CONSUMPTION (DIVIDED BY) 84,000 GALLONS RESIDENTIAL ANNUAL ESTIMATED ANNUAL WASTEWATER VOLUME}}{\text{BOD/SS X CORRECTION FACTOR (IF APPLICABLE)}}$$

The SFR discharges 84,000 Gallons annually of wastewater volume containing 175 pounds of Biochemical Oxygen Demand (BOD) and 215 pounds of Suspended Solids (SS). All other non-industrial user classes are equivalents (fractions or multiples) of the SFR and are referenced as ESFR charge units. The Correction Factor is 1.00 if the wastewater discharge equals the volume, BOD, SS of the SFR. Adjustment Factors may be applied in acknowledgement of potable water consumption not discharged to the sanitary sewer.

SKF CSD ORDINANCE NO. 2024-01
EXHIBIT "C"
FY 2026-27

<u>CLASS</u> <u>NO.</u>	<u>USER DESCRIPTION (EQUIVALENCY)</u>	<u>Selma</u> <u>\$/YEAR</u>	<u>Kingsburg</u> <u>\$/YEAR</u>	<u>Fowler</u> <u>\$/YEAR</u>	<u>PER UNIT</u>
01)	Single Family Residence (Base Charge Unit) Multiple Family Residence (MFR-3) 3-BR (1.00 ESFR/SFR or MFR-3)	696.31	652.31	664.31	SFR or MFR-3
02)	Multiple Family Residence (MFR-2) 2-BR, Condominium & Mobile Home (0.75 ESFR/MFR-2, M.H. or Condo)	522.23	489.23	498.23	Unit
03)	Multiple Family Residence (MFR-1) 1-BR (0.60 ESFR/Apartment)	417.79	391.39	398.59	MFR-1
04)	Hotel/Motel Without Dining Facilities (0.50 ESFR/Room) or wastewater volume upon request of owner	348.16	326.16	332.16	Room
05)	Rooming House/Bed & Breakfast Dorm Facility (0.50 ESFR/Living Unit)	348.16	326.16	332.16	Room
06)	Nursing Home (0.40 ESFR/Bed)	278.52	260.92	265.72	Bed
07)	Multiple User Classes Suites Building (Two or more separate businesses in a common building on a parcel with only sanitary wastewater discharged) (0.40 ESFR per Business Suite) (1.00 ESFR Minimum/Building)	696.31 278.52	652.31 260.92	664.31 265.72	ESFR Suite
08)	Grocery Stores (1.02 ESFR/84,000 Gal. Wastewater Volume) Meat Market (1.50 ESFR/84,000 Gal. W.W. Volume)	710.24 1,044.47	665.36 978.47	677.60 996.47	ESFR ESFR
09)	Department Store, Single Business Building (1.00 ESFR Minimum or W.W. Volume analysis with multiple activities within the store)	696.31	652.31	664.31	ESFR
10)	Theaters - Auditoriums (1.00 ESFR Minimum)	696.31	652.31	664.31	ESFR

(1.00 ESFR/84,000 Gal. W.W. Volume)

	Community Centers, Amusement Centers Recreation Halls, Club Houses Fraternal Meeting Halls (1.00 ESFR Minimum, or 1.0 ESFR/84,000 Gal. W.W. Volume)	696.31	652.31	664.31	ESFR
11)	Business - Finance Institution - Professional Building Sanitary W.W. Only (1.00 ESFR Minimum/0.40 ESFR per Independent Suite)	696.31	652.31	664.31	ESFR
12)	Dental/Medical Offices (1.00 ESFR Minimum - 0.25 ESFR/Operatory or Exam Room - 1.00 ESFR/84,000 Gal. W.W. Volume)	696.31	652.31	664.31	ESFR
13)	Bar/Tavern Without Dining (1.00 ESFR Minimum - 1.00 ESFR/84,000 Gal. W.W. Volume)	696.31	652.31	664.31	ESFR
14)	Restaurant facilities (1.50 ESFR per 84,000 Gal. W. W. Volume)	1,044.47	978.47	996.47	ESFR
15)	Fast Food Service Facility (1.15 ESFR per 84,000 Gal. W. W. Volume)	800.76	750.16	763.96	ESFR
16)	Take-Out Food Service (0.85 ESFR per 84,000 Gal. W. W. Volume)	591.86	554.46	564.66	ESFR
17)	Barber/Beauty Shops (0.50 ESFR Minimum 1.0 ESFR/84,000 Gal. W. W. Volume)	696.31	652.31	664.31	ESFR
18)	Cleaners - Clothing (1.00 ESFR Minimum)	696.31	652.31	664.31	ESFR
19)	Laundromat (0.82 ESFR/84,000 Gal. W. W. Volume)	570.97	534.89	544.73	ESFR
20)	Auto Service Station (1.00 ESFR Min.) with R. V. Dump (1.50 ESFR Minimum) (1.00 ESFR/84,000 Gal. W. W. Volume) with Mini-Mart (0.50 ESFR Additional) (1.00 ESFR/84,000 Gal. W. W. Vol.)	696.31	652.31	664.31	ESFR
21)	Machine Shop/Auto Repair Shop (1.00 ESFR Minimum with Steam Cleaning (0.25 ESFR added)	696.31	652.31	664.31	ESFR

with Caustic Cleaning Dip (0.25 ESFR added)
 Body Repair - Paint Shop (1.00 ESFR Minimum)

22)	Car Wash (0.70 ESFR/84,000 Gal. W. W. Volume)	487.42	456.62	465.02	ESFR
23)	Funeral Chapel (2.00 ESFR Minimum)	1,392.62	1,304.62	1,328.62	Facility
24)	Hospital (0.80 ESFR/Average Occupied Bed)	557.05	521.85	531.45	Bed
25)	Church (1.00 ESFR Minimum) Rectory (1.00 ESFR Minimum) Social Hall (1.00 ESFR Minimum) School (See Class 27)	696.31	652.31	664.31	
26)	Public Agency or Institutional Facilities (1.0 ESFR Minimum)	696.31	652.31	664.31	
27)	Schools				
	a) Elementary with food preparation 0.0311	21.66	20.29	20.66	ADA
	b) Elementary without food preparation 0.0232	16.15	15.13	15.41	ADA
	c) Middle (Junior H.S.) 0.0255 ESFR/ADA	17.76	16.63	16.94	ADA
	d) High School with food preparation 0.0410	28.55	26.74	27.24	ADA
	e) High School without food preparation 0.0380	26.46	24.79	25.24	ADA
	f) Admin./Shop/Maint. 1.0000 ESFR / School	696.31	652.31	664.31	School
	g) Summer Classes 0.0250 ESFR/ADA	17.41	16.31	16.61	ADA
	h) Swimming Pool, School/Community 1.0000	696.31	652.31	664.31	School
	ADA is based on the end-of-school-year ADA as				
28)	Veterinary Clinic/Kennel (1.00 ESFR per 84,000 Gallons Wastewater)	696.31	652.31	664.31	ESFR
29)	Industrial (Light - Non Process Wastewater) Charge by Average Employee Counts for:				
	29a) Administrative/Management at 0.0464 ESFR/Employee	32.31	30.27	30.82	Employee
	29b) Plant Production/Maintenance Employee at 0.0774 ESFR/Employee	53.89	50.49	51.42	Employee
	29c) Service/Delivery Truck Drivers at 0.0100 ESFR/Employee	6.96	6.52	6.64	Employee
30)	Industrial, Significant Process Waste	Per	Per	Per	

Water Discharger with separate sewer discharges of Industrial and Sanitary Wastewaters. Laboratory sampling and analysis to quantify Volume, BOD and SS of Process Discharge. Sanitary wastewaters require employee counts for:	7.1, 7.2 & 7.3	7.1, 7.2 & 7.3	7.1, 7.2 & 7.3	
30a) Administration - Management Employees at 0.0464 ESFR/Employee	32.31	30.27	30.82	Employee
30b) Plant Production/Maintenance Employee at 0.0774 ESFR/Employee	53.89	50.49	51.42	Employee
30c) Service/Delivery Truck Drivers at 0.0100 ESFR/Employee	6.96	6.52	6.64	Employee

31) ALTERNATIVE RATE: All rates cited above are minimum rates and the District may adjust any rate that study and field data that indicate that such adjustment is needed to ensure fairness and equity. The District shall charge a higher rate where a user exceeds the annual volume, strength or solids established for its class by applying the following formula:

$$\frac{\text{ESTIMATED WASTEWATER VOLUME PER ADJUSTED POTABLE WATER CONSUMPTION (DIVIDED BY) 84,000 GALLONS RESIDENTIAL ANNUAL ESTIMATED ANNUAL WASTEWATER VOLUME}}{\text{BOD/SS X CORRECTION FACTOR (IF APPLICABLE)}}$$

The SFR discharges 84,000 Gallons annually of wastewater volume containing 175 pounds of Biochemical Oxygen Demand (BOD) and 215 pounds of Suspended Solids (SS). All other non-industrial user classes are equivalents (fractions or multiples) of the SFR and are referenced as ESFR charge units. The Correction Factor is 1.00 if the wastewater discharge equals the volume, BOD, SS of the SFR. Adjustment Factors may be applied in acknowledgement of potable water consumption not discharged to the sanitary sewer.

SKF CSD ORDINANCE NO. 2024-01
EXHIBIT "D"
FY 2027-28

<u>CLASS</u> <u>NO.</u>	<u>USER DESCRIPTION (EQUIVALENCY)</u>	<u>Selma</u> <u>\$/YEAR</u>	<u>Kingsburg</u> <u>\$/YEAR</u>	<u>Fowler</u> <u>\$/YEAR</u>	<u>PER UNIT</u>
01)	Single Family Residence (Base Charge Unit) Multiple Family Residence (MFR-3) 3-BR (1.00 ESFR/SFR or MFR-3)	741.62	695.62	706.62	SFR or MFR-3
02)	Multiple Family Residence (MFR-2) 2-BR, Condominium & Mobile Home (0.75 ESFR/MFR-2, M.H. or Condo)	556.22	521.72	529.97	Unit
03)	Multiple Family Residence (MFR-1) 1-BR (0.60 ESFR/Apartment)	444.97	417.37	423.97	MFR-1
04)	Hotel/Motel Without Dining Facilities (0.50 ESFR/Room) or wastewater volume upon request of owner	370.81	347.81	353.31	Room
05)	Rooming House/Bed & Breakfast Dorm Facility (0.50 ESFR/Living Unit)	370.81	347.81	353.31	Room
06)	Nursing Home (0.40 ESFR/Bed)	296.65	278.25	282.65	Bed
07)	Multiple User Classes Suites Building (Two or more separate businesses in a common building on a parcel with only sanitary wastewater discharged) (0.40 ESFR per Business Suite) (1.00 ESFR Minimum/Building)	741.62 296.65	695.62 278.25	706.62 282.65	ESFR Suite
08)	Grocery Stores (1.02 ESFR/84,000 Gal. Wastewater Volume) Meat Market (1.50 ESFR/84,000 Gal. W.W. Volume)	756.45 1,112.43	709.53 1,043.43	720.75 1,059.93	ESFR ESFR
09)	Department Store, Single Business Building (1.00 ESFR Minimum or W.W. Volume analysis with multiple activities within the store)	741.62	695.62	706.62	ESFR
10)	Theaters - Auditoriums (1.00 ESFR Minimum)	741.62	695.62	706.62	ESFR

(1.00 ESFR/84,000 Gal. W.W. Volume)

	Community Centers, Amusement Centers Recreation Halls, Club Houses Fraternal Meeting Halls (1.00 ESFR Minimum, or 1.0 ESFR/84,000 Gal. W.W. Volume)	741.62	695.62	706.62	ESFR
11)	Business - Finance Institution - Professional Building Sanitary W.W. Only (1.00 ESFR Minimum/0.40 ESFR per Independent Suite)	741.62	695.62	706.62	ESFR
12)	Dental/Medical Offices (1.00 ESFR Minimum - 0.25 ESFR/Operatory or Exam Room - 1.00 ESFR/84,000 Gal. W.W. Volume)	741.62	695.62	706.62	ESFR
13)	Bar/Tavern Without Dining (1.00 ESFR Minimum - 1.00 ESFR/84,000 Gal. W.W. Volume)	741.62	695.62	706.62	ESFR
14)	Restaurant facilities (1.50 ESFR per 84,000 Gal. W. W. Volume)	1,112.43	1,043.43	1,059.93	ESFR
15)	Fast Food Service Facility (1.15 ESFR per 84,000 Gal. W. W. Volume)	852.86	799.96	812.61	ESFR
16)	Take-Out Food Service (0.85 ESFR per 84,000 Gal. W. W. Volume)	630.38	591.28	600.63	ESFR
17)	Barber/Beauty Shops (0.50 ESFR Minimum 1.0 ESFR/84,000 Gal. W. W. Volume)	741.62	695.62	706.62	ESFR
18)	Cleaners - Clothing (1.00 ESFR Minimum)	741.62	695.62	706.62	ESFR
19)	Laundromat (0.82 ESFR/84,000 Gal. W. W. Volume)	608.13	570.41	579.43	ESFR
20)	Auto Service Station (1.00 ESFR Min.) with R. V. Dump (1.50 ESFR Minimum) (1.00 ESFR/84,000 Gal. W. W. Volume) with Mini-Mart (0.50 ESFR Additional) (1.00 ESFR/84,000 Gal. W. W. Vol.)	741.62	695.62	706.62	ESFR
21)	Machine Shop/Auto Repair Shop (1.00 ESFR Minimum with Steam Cleaning (0.25 ESFR added)	741.62	695.62	706.62	ESFR

with Caustic Cleaning Dip (0.25 ESFR added)
 Body Repair - Paint Shop (1.00 ESFR Minimum)

22)	Car Wash (0.70 ESFR/84,000 Gal. W. W. Volume)	519.13	486.93	494.63	ESFR
23)	Funeral Chapel (2.00 ESFR Minimum)	1,483.24	1,391.24	1,413.24	Facility
24)	Hospital (0.80 ESFR/Average Occupied Bed)	593.30	556.50	565.30	Bed
25)	Church (1.00 ESFR Minimum) Rectory (1.00 ESFR Minimum) Social Hall (1.00 ESFR Minimum) School (See Class 27)	741.62	695.62	706.62	
26)	Public Agency or Institutional Facilities (1.0 ESFR Minimum)	741.62	695.62	706.62	
27)	Schools				
	a) Elementary with food preparation 0.0311	23.06	21.63	21.98	ADA
	b) Elementary without food preparation 0.0232	17.21	16.14	16.39	ADA
	c) Middle (Junior H.S.) 0.0255 ESFR/ADA	18.91	17.74	18.02	ADA
	d) High School with food preparation 0.0410	30.41	28.52	28.97	ADA
	e) High School without food preparation 0.0380	28.18	26.43	26.85	ADA
	f) Admin./Shop/Maint. 1.0000 ESFR / School	741.62	695.62	706.62	School
	g) Summer Classes 0.0250 ESFR/ADA	18.54	17.39	17.67	ADA
	h) Swimming Pool, School/Community 1.0000	741.62	695.62	706.62	School
	ADA is based on the end-of-school-year ADA as				
28)	Veterinary Clinic/Kennel (1.00 ESFR per 84,000 Gallons Wastewater)	741.62	695.62	706.62	ESFR
29)	Industrial (Light - Non Process Wastewater) Charge by Average Employee Counts for:				
	29a) Administrative/Management at 0.0464 ESFR/Employee	34.41	32.28	32.79	Employee
	29b) Plant Production/Maintenance Employee at 0.0774 ESFR/Employee	57.40	53.84	54.69	Employee
	29c) Service/Delivery Truck Drivers at 0.0100 ESFR/Employee	7.42	6.96	7.07	Employee
30)	Industrial, Significant Process Waste	Per	Per	Per	

Water Discharger with separate sewer discharges of Industrial and Sanitary Wastewaters. Laboratory sampling and analysis to quantify Volume, BOD and SS of Process Discharge. Sanitary wastewaters require employee counts for:	7.1, 7.2 & 7.3	7.1, 7.2 & 7.3	7.1, 7.2 & 7.3	
30a) Administration - Management Employees at 0.0464 ESFR/Employee	34.41	32.28	32.79	Employee
30b) Plant Production/Maintenance Employee at 0.0774 ESFR/Employee	57.40	53.84	54.69	Employee
30c) Service/Delivery Truck Drivers at 0.0100 ESFR/Employee	7.42	6.96	7.07	Employee

31) ALTERNATIVE RATE: All rates cited above are minimum rates and the District may adjust any rate that study and field data that indicate that such adjustment is needed to ensure fairness and equity. The District shall charge a higher rate where a user exceeds the annual volume, strength or solids established for its class by applying the following formula:

$$\frac{\text{ESTIMATED WASTEWATER VOLUME PER ADJUSTED POTABLE WATER CONSUMPTION (DIVIDED BY) 84,000 GALLONS RESIDENTIAL ANNUAL ESTIMATED ANNUAL WASTEWATER VOLUME}}{\text{BOD/SS X CORRECTION FACTOR (IF APPLICABLE)}}$$

The SFR discharges 84,000 Gallons annually of wastewater volume containing 175 pounds of Biochemical Oxygen Demand (BOD) and 215 pounds of Suspended Solids (SS). All other non-industrial user classes are equivalents (fractions or multiples) of the SFR and are referenced as ESFR charge units. The Correction Factor is 1.00 if the wastewater discharge equals the volume, BOD, SS of the SFR. Adjustment Factors may be applied in acknowledgement of potable water consumption not discharged to the sanitary sewer.

SKF CSD ORDINANCE NO. 2024-01
EXHIBIT "E"
FY 2028-29

<u>CLASS</u> <u>NO.</u>	<u>USER DESCRIPTION (EQUIVALENCY)</u>	<u>Selma</u> <u>\$/YEAR</u>	<u>Kingsburg</u> <u>\$/YEAR</u>	<u>Fowler</u> <u>\$/YEAR</u>	<u>PER UNIT</u>
01)	Single Family Residence (Base Charge Unit) Multiple Family Residence (MFR-3) 3-BR (1.00 ESFR/SFR or MFR-3)	791.05	741.05	751.05	SFR or MFR-3
02)	Multiple Family Residence (MFR-2) 2-BR, Condominium & Mobile Home (0.75 ESFR/MFR-2, M.H. or Condo)	593.29	555.79	563.29	Unit
03)	Multiple Family Residence (MFR-1) 1-BR (0.60 ESFR/Apartment)	474.63	444.63	450.63	MFR-1
04)	Hotel/Motel Without Dining Facilities (0.50 ESFR/Room) or wastewater volume upon request of owner	395.53	370.53	375.53	Room
05)	Rooming House/Bed & Breakfast Dorm Facility (0.50 ESFR/Living Unit)	395.53	370.53	375.53	Room
06)	Nursing Home (0.40 ESFR/Bed)	316.42	296.42	300.42	Bed
07)	Multiple User Classes Suites Building (Two or more separate businesses in a common building on a parcel with only sanitary wastewater discharged) (0.40 ESFR per Business Suite) (1.00 ESFR Minimum/Building)	791.05 316.42	741.05 296.42	751.05 300.42	ESFR Suite
08)	Grocery Stores (1.02 ESFR/84,000 Gal. Wastewater Volume) Meat Market (1.50 ESFR/84,000 Gal. W.W. Volume)	806.87 1,186.58	755.87 1,111.58	766.07 1,126.58	ESFR ESFR
09)	Department Store, Single Business Building (1.00 ESFR Minimum or W.W. Volume analysis with multiple activities within the store)	791.05	741.05	751.05	ESFR
10)	Theaters - Auditoriums (1.00 ESFR Minimum)	791.05	741.05	751.05	ESFR

(1.00 ESFR/84,000 Gal. W.W. Volume)

	Community Centers, Amusement Centers Recreation Halls, Club Houses Fraternal Meeting Halls (1.00 ESFR Minimum, or 1.0 ESFR/84,000 Gal. W.W. Volume)	791.05	741.05	751.05	ESFR
11)	Business - Finance Institution - Professional Building Sanitary W.W. Only (1.00 ESFR Minimum/0.40 ESFR per Independent Suite)	791.05	741.05	751.05	ESFR
12)	Dental/Medical Offices (1.00 ESFR Minimum - 0.25 ESFR/Operatory or Exam Room - 1.00 ESFR/84,000 Gal. W.W. Volume)	791.05	741.05	751.05	ESFR
13)	Bar/Tavern Without Dining (1.00 ESFR Minimum - 1.00 ESFR/84,000 Gal. W.W. Volume)	791.05	741.05	751.05	ESFR
14)	Restaurant facilities (1.50 ESFR per 84,000 Gal. W. W. Volume)	1,186.58	1,111.58	1,126.58	ESFR
15)	Fast Food Service Facility (1.15 ESFR per 84,000 Gal. W. W. Volume)	909.71	852.21	863.71	ESFR
16)	Take-Out Food Service (0.85 ESFR per 84,000 Gal. W. W. Volume)	672.39	629.89	638.39	ESFR
17)	Barber/Beauty Shops (0.50 ESFR Minimum 1.0 ESFR/84,000 Gal. W. W. Volume)	791.05	741.05	751.05	ESFR
18)	Cleaners - Clothing (1.00 ESFR Minimum)	791.05	741.05	751.05	ESFR
19)	Laundromat (0.82 ESFR/84,000 Gal. W. W. Volume)	648.66	607.66	615.86	ESFR
20)	Auto Service Station (1.00 ESFR Min.) with R. V. Dump (1.50 ESFR Minimum) (1.00 ESFR/84,000 Gal. W. W. Volume) with Mini-Mart (0.50 ESFR Additional) (1.00 ESFR/84,000 Gal. W. W. Vol.)	791.05	741.05	751.05	ESFR
21)	Machine Shop/Auto Repair Shop (1.00 ESFR Minimum with Steam Cleaning (0.25 ESFR added)	791.05	741.05	751.05	ESFR

with Caustic Cleaning Dip (0.25 ESFR added)
 Body Repair - Paint Shop (1.00 ESFR Minimum)

22)	Car Wash (0.70 ESFR/84,000 Gal. W. W. Volume)	553.74	518.74	525.74	ESFR
23)	Funeral Chapel (2.00 ESFR Minimum)	1,582.10	1,482.10	1,502.10	Facility
24)	Hospital (0.80 ESFR/Average Occupied Bed)	632.84	592.84	600.84	Bed
25)	Church (1.00 ESFR Minimum) Rectory (1.00 ESFR Minimum) Social Hall (1.00 ESFR Minimum) School (See Class 27)	791.05	741.05	751.05	
26)	Public Agency or Institutional Facilities (1.0 ESFR Minimum)	791.05	741.05	751.05	
27)	Schools				
	a) Elementary with food preparation 0.0311	24.60	23.05	23.36	ADA
	b) Elementary without food preparation 0.0232	18.35	17.19	17.42	ADA
	c) Middle (Junior H.S.) 0.0255 ESFR/ADA	20.17	18.90	19.15	ADA
	d) High School with food preparation 0.0410	32.43	30.38	30.79	ADA
	e) High School without food preparation 0.0380	30.06	28.16	28.54	ADA
	f) Admin./Shop/Maint. 1.0000 ESFR / School	791.05	741.05	751.05	School
	g) Summer Classes 0.0250 ESFR/ADA	19.78	18.53	18.78	ADA
	h) Swimming Pool, School/Community 1.0000	791.05	741.05	751.05	School
	ADA is based on the end-of-school-year ADA as				
28)	Veterinary Clinic/Kennel (1.00 ESFR per 84,000 Gallons Wastewater)	791.05	741.05	751.05	ESFR
29)	Industrial (Light - Non Process Wastewater) Charge by Average Employee Counts for:				
	29a) Administrative/Management at 0.0464 ESFR/Employee	36.70	34.38	34.85	Employee
	29b) Plant Production/Maintenance Employee at 0.0774 ESFR/Employee	61.23	57.36	58.13	Employee
	29c) Service/Delivery Truck Drivers at 0.0100 ESFR/Employee	7.91	7.41	7.51	Employee
30)	Industrial, Significant Process Waste	Per	Per	Per	

Water Discharger with separate sewer discharges of Industrial and Sanitary Wastewaters. Laboratory sampling and analysis to quantify Volume, BOD and SS of Process Discharge. Sanitary wastewaters require employee counts for:	7.1, 7.2 & 7.3	7.1, 7.2 & 7.3	7.1, 7.2 & 7.3	
30a) Administration - Management Employees at 0.0464 ESFR/Employee	36.70	34.38	34.85	Employee
30b) Plant Production/Maintenance Employee at 0.0774 ESFR/Employee	61.23	57.36	58.13	Employee
30c) Service/Delivery Truck Drivers at 0.0100 ESFR/Employee	7.91	7.41	7.51	Employee

31) ALTERNATIVE RATE: All rates cited above are minimum rates and the District may adjust any rate that study and field data that indicate that such adjustment is needed to ensure fairness and equity. The District shall charge a higher rate where a user exceeds the annual volume, strength or solids established for its class by applying the following formula:

$$\frac{\text{ESTIMATED WASTEWATER VOLUME PER ADJUSTED POTABLE WATER CONSUMPTION (DIVIDED BY) 84,000 GALLONS RESIDENTIAL ANNUAL ESTIMATED ANNUAL WASTEWATER VOLUME}}{\text{BOD/SS X CORRECTION FACTOR (IF APPLICABLE)}}$$

The SFR discharges 84,000 Gallons annually of wastewater volume containing 175 pounds of Biochemical Oxygen Demand (BOD) and 215 pounds of Suspended Solids (SS). All other non-industrial user classes are equivalents (fractions or multiples) of the SFR and are referenced as ESFR charge units. The Correction Factor is 1.00 if the wastewater discharge equals the volume, BOD, SS of the SFR. Adjustment Factors may be applied in acknowledgement of potable water consumption not discharged to the sanitary sewer.

MEMORANDUM

(June 13, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Prepared: May 30, 2024
Prepared by: Tricia Miller, Administrative Services/Human Resources Manager

Agenda Item: 4-H
Action: Ordinance No. 2024-02

SUBJECT:

Second Reading of Ordinance No. 2024-02, An Ordinance Electing to Collect Sewer Service Charges And Delinquencies on the Fresno County Tax Roll

RECOMMENDATION:

That the Board waive full reading and adopt Ordinance No. 2024-02, An Ordinance Electing to Collect Sewer Service Charges And Delinquencies on the Fresno County Tax Roll

EXECUTIVE SUMMARY:

Ordinance No. 2024-02 is the ordinance required to be adopted for collecting sewer service charges via the Fresno County tax roll. This ordinance does not set the rate; it establishes the method of collection. The ordinance was introduced by the Board on May 29, 2024. This is the second reading of the ordinance.

Attachment: Ordinance No. 2024-02

ORDINANCE NO. 2024-02

ORDINANCE OF THE BOARD OF DIRECTORS OF SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT ELECTING TO COLLECT SEWER SERVICE CHARGES AND DELINQUENCIES ON THE TAX ROLL

The Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District, Fresno County, California, ordains as follows:

SECTION 1. Background of Collection on Tax Roll. On May 6, 1976, the Board of Directors adopted Ordinance No. 15 electing to collect sewer charges on the tax roll pursuant to Health and Safety Code Section 5473 and 5473.1. Each subsequent fiscal year, the Board has adopted an ordinance electing to collect sewer charges on the tax roll. Health and Safety Code Section 5473 provides that an Ordinance authorizing collection of charges shall remain in effect for the time specified therein or until repealed or until a change is made in the rates. Health and Safety Code Section 5473 requires that a written report is to be prepared each year and filed with the District Secretary which shall contain a description of each parcel of real property receiving sewer invoices and facilities and the amount of the charge for each parcel for the year (hereinafter "Written Report"). Health and Safety Code Section 5473.1 contains requirements for the newspaper publication of the filing of the Written Report and of the date, time, and place of a hearing by the Board on the Written Report. Health and Safety Code Section 5473.1 further provides that if the legislative body adopts the Written Report, then the requirement for individual mailing to each person to whom a parcel or parcels described in the Written Report are assessed "shall not apply to hearings on reports prepared in subsequent fiscal years but notice by publication as herein provided shall be adequate."

SECTION 2. Amounts to Collect on Tax Roll. Pursuant to Sections 5473 and 5473.1 of the Health and Safety Code of the State of California, the Selma-Kingsburg-Fowler County Sanitation District (District) elects to have the sewer service charges established by the District pursuant to ordinances duly passed and adopted by the Board of Directors, and delinquencies as of the date of the Written Report required under Section 5473 to be collected on the tax roll of the County of Fresno. This election is consistent with the election by the District to have charges collected on the tax roll in Fiscal Year 1977 and subsequent years since that date.

SECTION 3. Manner of Collection. Collection of sewer service charges shall be in the manner provided under Sections 5471 to 5474.10 of the Health and Safety Code and ordinances of the District.

SECTION 4. Written Report. The Secretary of the District shall cause a Written Report to be prepared and filed in the District Office each fiscal year. The Written Report shall contain a description of each parcel of real property receiving sewer services and the amount of the charge for each parcel for the year, computed in conformity with the charges prescribed by District ordinance.

SECTION 5. Public Hearing. The Secretary of the District shall cause a notice of public hearing on the Written Report described in Section 4 to be published in a newspaper as required by law.

SECTION 6. Publication of Vote. Upon adoption of this ordinance, the votes of the several members of the Board shall be entered in the minutes and the attached summary of this ordinance shall be published once before the expiration of 15 days after passage.

SECTION 7. Effective Date. This ordinance shall become effective thirty (30) days after adoption and shall remain in effect until repealed or until a change is made in rates set by Ordinance No. 3, as amended by Ordinance No. 2024-02.

CERTIFICATION

The foregoing Ordinance No. 2024-02 was introduced on May 29, 2024 by a majority vote and adopted on roll call on a regular meeting held on June 13, 2024, by the following vote:

AYES: _____
NOES: _____
ABSTENTIONS: _____
ABSENCES: _____

Buddy Mendes
Chairman of the Board of Directors

Veronica Cazares
Secretary of the Board of Directors

MEMORANDUM

(June 13, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Memo Prepared: May 30, 2024

Agenda Item: 5-A
Action: Motion

SUBJECT:

Public Hearing on Capital Improvement Program for FY 2024-25

RECOMMENDATION

That the Board conduct the public hearing, receive staff report and public comments, and consider adoption of Resolution 2024-09 which accepts the Capital Improvement Program for Fiscal Year 2024-25.

EXECUTIVE SUMMARY

Board members may bring their copies with them or refer to the digital copy sent separately from the agenda packet. **Hard copies will be available at the Board Meeting.**

The first presentation of the Capital Improvement Plan was made to the Policy Advisory Committee on March 27, 2024. The PAC motioned to approve consideration of the S-K-F FY 2024-25 Draft Capital Improvement Plan approval to the Board of Directors if notation on the memo states it is based on the proposed Proposition 218 sewer rate increases.

The District Board received a first presentation of the Capital Improvement Plan at the April 4, 2024, regular meeting. District staff included a notation on the staff memo that explained that the proposed CIP has been built based on projections which include the proposed Proposition 218 sewer service rate increases. In the event the proposed increases are not adopted, the CIP will need to be amended.

Capital improvements are major construction projects requiring an expenditure of public funds over and above routine annual operating expenses. Expenditures occur for the purchase, construction, or replacement of the District's infrastructure with a useful life of at least five years. CIP infrastructure includes such items as the collection system, wastewater treatment plant, disposal facilities and lift stations. The District's funding sources include sewer service charges, capacity charges, and plan check and inspection fees. These revenues are projected annually, taking into account current and potential development activity and rate adjustments.

The CIP is a plan that identifies capital improvement needs and allocates available dollars over a ten-year period. Development of the ten-year CIP includes opportunities for input from the CIP Committee, District department heads, cities, and the Board of Directors to help ensure that the projects meet the District's needs.

Attachments: 1) Resolution No. 2024-09

RESOLUTION NO. 2024-09

A RESOLUTION ACCEPTING THE CAPITAL IMPROVEMENT PROGRAM
FOR THE FISCAL YEAR 2024-25

SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District, Fresno County, California, that the Capital Improvement Program for the fiscal year 2024-25, as presented to said Board and filed in the office of the District Secretary, is hereby approved, and adopted.

CERTIFICATION

The foregoing Resolution No. 2024-09 was adopted on June 13, 2024, on a motion duly made, seconded, and approved as follows:

DIRECTOR MAGSIG

DIRECTOR MEJIA

DIRECTOR PALOMAR

VICE CHAIR ROBERTSON

CHAIRMAN MENDES

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

Veronica Cazares, General Manager/
Secretary of the Board of Directors
SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT

MEMORANDUM

(June 13, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Memo Prepared: April 22, 2024
Prepared by: Tricia Miller, Administrative Services/Human Resources Manager

Agenda Item: 5-B
Action: Motion

SUBJECT:

Public Hearing on FY 2024-25 Budget

RECOMMENDATION

That the Board conduct the public hearing, receive staff report and public comments, and consider adoption of Resolution 2024-10 which establishes the Budget for Fiscal Year 2024-25.

EXECUTIVE SUMMARY

Enclosed is the draft budget for fiscal year (FY) 2024-25, version 3-14-24. The budget proposes to increase the rates consistent with the last rate study approved by the Board of Directors on March 14, 2024. This will be the 1st year rate increase under that study.

The rates will be increased from \$533.50 to \$583.14 per year for Selma, from \$499.50 to \$543.14 per year for Kingsburg and from \$515.50 to \$557.14 per year for Fowler for each equivalent single-family residence (ESFR). The industrial rates will also increase for flow, BOD, SS parameters. The sewer rate increases are necessary due to increased costs of repair, refurbishment & replacement of facilities & equipment; services & supplies; salaries & benefits; labor costs; and a reduction in usage of the plant by industrial dischargers.

The first presentation of the FY 24-25 Budget was made to the Policy Advisory Committee on March 27, 2024. The PAC motioned to approve consideration of the S-K-F FY 2024-25 Draft Budget approval to the Board of Directors if notation on the memo states it is based on the proposed Proposition 218 sewer rate increases.

The District Board received a first presentation of the FY 23-24 Budget at the April 4, 2024, regular meeting. District staff included a notation on the staff memo that explained that the proposed Budget has been built based on projections which include the proposed Proposition 218 sewer service rate increases. In the event the proposed increases are not adopted, the Budget will need to be amended.

At the May 9, 2024, Board meeting, the S-K-F Board of Directors approved the suspension of payment contributions to the District's qualifying OPEB plan; California Employers' Retiree Benefit Trust (CERBT) as of July 1, 2024, in the Fiscal Year 2024-25. The FY 2024-2025 budget was updated to reflect this approval. The FY 2024-25 Budget pages that were updated are Summary No. 1 O&M (pg.4), Salaries and Benefits Expenditures by Division (pg.11) and Services and Supplies by Division (pg.15).

Attachments: 1) Resolution No. 2024-10

RESOLUTION NO. 2024-10

RESOLUTION OF THE SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT
APPROVING AND ADOPTING THE BUDGET
FOR THE FISCAL YEAR 2024-25

WHEREAS, the Board of Directors held a public hearing to consider the Fiscal Year 2024-25 Budget on June 13, 2024.

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District, Fresno County, California, that the Budget for the fiscal year 2024-25, as presented to said Board and filed in the office of the District Secretary, is hereby approved, and adopted.

CERTIFICATION

The foregoing Resolution No. 2024-10 was adopted on June 13, 2024, on a motion duly made, seconded, and approved as follows:

DIRECTOR MAGSIG

DIRECTOR MEJIA

DIRECTOR PALOMAR

VICE CHAIR ROBERTSON

CHAIRMAN MENDES

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

Veronica Cazares, General Manager/
Secretary of the Board of Directors
SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT

MEMORANDUM
(June 13, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Prepared: April 22, 2024
Prepared by: Tricia Miller, Administrative Services/Human Resources Manager

Agenda Item: 6-A
Action: Resolution No. 2024-11

SUBJECT:

Resolution No. 2024-11, A Resolution Overruling Protests and Confirming The Annual Written Report on Sewer Service Charges for Selma-Kingsburg-Fowler County Sanitation District for Fiscal Year 2024-2025

RECOMMENDATION:

That the Board adopt Resolution No. 2024-11, A Resolution Overruling Protests and Confirming The Annual Written Report on Sewer Service Charges for Selma-Kingsburg-Fowler County Sanitation District for Fiscal Year 2024-2025

EXECUTIVE SUMMARY:

Resolution No. 2024-11 needs to be adopted and filed with the County of Fresno in order to approve the list of parcels and the assessments to be collected on the tax roll.

Attachment: Resolution No. 2024-11

Exempt from Recording Fees per Government Code sections 6103 and 27382

Recording requested by and when recorded mail to:

General Manager
Selma-Kingsburg-Fowler
County Sanitation District
P. O. Box 158
Kingsburg, CA 93631

Space above this line is for the Recorder's use.

RESOLUTION NO. 2024-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT OVERRULING PROTESTS AND CONFIRMING THE ANNUAL WRITTEN REPORT ON SEWER SERVICE CHARGES FOR FISCAL YEAR 2024-2025

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District, Fresno County, California, as follows:

WHEREAS, since May 6, 1976, the Board of Directors has by ordinance elected to collect sewer charges on the tax roll pursuant to Health and Safety Code Sections 5473 and 5473.1; and

WHEREAS, on June 13, 2024, the Board of Directors adopted Ordinance No. 2024-02, An Ordinance of the Board of Directors of Selma-Kingsburg-Fowler County Sanitation District Electing to Collect Sewer Service Charges and Delinquencies on the Tax Roll; and

WHEREAS, Ordinance No. 2024-02 also directed the preparation and filing of Written Report containing a description of each parcel of real property receiving services and utilizing facilities from the District and containing the amount of service charge for each such parcel to be collected on the Tax Roll for each fiscal year; and

WHEREAS, said Written Report was prepared and filed with the Secretary of the District on June 13, 2024; and

WHEREAS, published notice was given of the date and time of the hearing in the manner as required by Health and Safety Code section 5473.1 as it appears by the affidavits of publication on file with the Secretary of said District; and

WHEREAS, said matter came on regularly for hearing on June 13, 2024, for the Board to receive the Written Report and consider any objections or protest to the Written Report; and

WHEREAS, all written protests and other written communications were publicly read at said meeting and all persons desiring to be heard were duly heard.

NOW, THEREFORE, the Board of Directors of Selma-Kingsburg-Fowler Sanitation District resolves as follows:

1. The foregoing recitals are true and correct and incorporated by reference.
2. The public hearing on the Written Report was duly noticed and held in accordance with law.
3. The objections to and protests against said report were not made by the owners of a majority of the separate parcels of property described in the Written Report against which charges for services and facilities provided by the District were specified.
4. All objections to and protests against said report have been heard by this Board and that said objections and protests by, and each of them is hereby, overruled.
5. The Written Report is hereby adopted in full without revision, change, reduction or modification of any charge specified therein, and that said charges shall be collected on the Tax Roll of the County of Fresno, in the manner provided by law.
6. The Secretary of this District is directed to file with the County Auditor of the County of Fresno, in a timely manner as set by the County of Fresno, a copy of said Report, upon which shall be endorsed over her signature a statement that the report has been finally adopted by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District.
7. The County Auditor of Fresno County shall, upon receipt of said report, enter the amounts of the charges against the respective lots of parcels as they appear on the assessment roll for the Fiscal Year 2024-2025.
8. This resolution is effective upon adoption.

CERTIFICATION

The foregoing resolution was adopted on June 13, 2024, on a motion duly made, seconded, and approved as follows:

DIRECTOR MAGSIG	_____
DIRECTOR MEJIA	_____
DIRECTOR PALOMAR	_____
VICE CHAIR ROBERTSON	_____
CHAIRMAN MENDES	_____

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

Veronica Cazares, General Manager/
Secretary of the Board of Directors
SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT

MEMORANDUM

(June 13, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Staff Report Prepared By: Tricia Miller, Administration Services/HR Manager
Date Prepared: April 22, 2024

Agenda Item: 6-B
Action: Resolution 2024-12

SUBJECT:

Resolution No. 2024-12, A Resolution of the Board of Directors of the Selma-Kingsburg Fowler County Sanitation District Certifying to the County of Tulare the Validity of the Legal Process Used to Place Direct Charges (Special Assessments) in the Secured Tax Roll for Fiscal Year 2024-25.

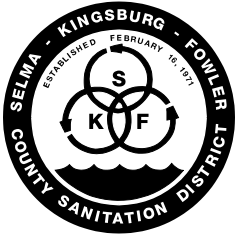
RECOMMENDATION:

That the Board adopt Resolution No. 2024-12, A Resolution of the Board of Directors of the Selma-Kingsburg Fowler County Sanitation District Certifying to the County of Tulare the Validity of the Legal Process Used to Place Direct Charges (Special Assessments) in the Secured Tax Roll for Fiscal Year 2024-25.

EXECUTIVE SUMMARY:

Resolution No. 2024-12 needs to be adopted in order to approve the list of parcels and the assessments to be collected on the County of Tulare tax roll. The Board approved the Agreement for Compensation to County of Tulare for Collection of Special Assessment at the March 10, 2022, Board meeting.

Attachment: Resolution No. 2024-12



SELMA - KINGSBURG - FOWLER
COUNTY SANITATION DISTRICT

DIRECTORS

Buddy Mendes, Chairman
Scott Robertson, Vice-Chairman
Nathan Magsig
Juan Mejia
Vince Palomar

STAFF

Veronica Cazares, General Manager

RESOLUTION NO. 2024-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT CERTIFYING TO THE
COUNTY OF TULARE THE VALIDITY OF THE LEGAL PROCESS USED TO PLACE DIRECT
CHARGES (SPECIAL ASSESSMENTS) ON THE SECURED TAX ROLL.

WHEREAS, on June 13, 2024, the Board of Directors adopted Ordinance No. 2024-02, An Ordinance of the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District Electing to Collect Sewer Service Charges and Delinquencies on the Tax Roll; and

WHEREAS, Ordinance No. 2024-02 also directed the preparation of filing of a Written Report containing a description of each parcel of real property receiving services and utilizing facilities from the District and containing the amount of service charge for each such parcel to be collected on the Tax Roll for Fiscal Year 2024-2025; and

WHEREAS, the District is placing the special assessments on the Tulare County secured property tax roll for collection; and

WHEREAS, the District has complied with all laws pertaining to the levy of the special assessments to be collected; and

WHEREAS, the monies collected are not in any way to be based on the assessed valuation of the properties involved; and

WHEREAS, the District agrees that it shall be solely liable and responsible, and will defend and hold the County of Tulare harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessments, fees, charges or taxes placed on the roll for the District by the County; and

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of Selma-Kingsburg-Fowler County Sanitation District that the list submitted with parcel numbers and amount are certified as being correct, the Interim General Manager or Administrative Services/Human Resources Manager is hereby

authorized to sign any documents required and directed to give the list to the Tulare County Auditor on behalf of the District for placement on the secured tax roll for collection:

- 1. Parcel and Assessment listing
- 2. Direct Charge (Special Assessment) Control Sheet
- 3. Direct Charge (Special Assessment) Change Authorization Sheet
- 4. Compliance Certification and Hold Harmless Statement

CERTIFICATION

The foregoing resolution was adopted on June 13, 2024, on a motion duly made, seconded, and approved as follows:

DIRECTOR MAGSIG	_____
DIRECTOR MEJIA	_____
DIRECTOR PALOMAR	_____
VICE CHAIR ROBERTSON	_____
CHAIRMAN MENDES	_____

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

 Veronica Cazares, General Manager/
 Secretary of the Board of Directors
 SELMA-KINGSBURG-FOWLER
 COUNTY SANITATION DISTRICT